



*GLENWOOD-LYNWOOD PUBLIC LIBRARY DISTRICT / 19901 STONY ISLAND AVENUE / LYNWOOD, IL 60411*

**BOARD OF TRUSTEES**

Regular Meeting Hybrid

February 15, 2022

6:00 PM

**Zoom Info:**

Join Zoom Meeting

<https://us06web.zoom.us/j/87856207069?pwd=b1FtNmllNVRLRHZOL01aYjJoRm5pZz09>

Meeting ID: 878 5620 7069

Passcode: 185793

Dial by your location

1 312 626 6799 US (Chicago)

1. Call to Order & Roll Call-6:01 PM

Trustees Present: Dixon, Drayer, Elmore, Tyler, White

Trustees Absent: Smith, Tatum

2. Recognition of visitors

- Tamera Taylor-Business Manager

3. Public Comment on the Agenda

- None

4. Friends of the Library Report

- None

5. Consent Agenda (action for all)

A. Approval of Minutes

- January 18, 2022 Regular Board Meeting

B. Treasurer's Report

- January 2022

C. Bill Claimed Lists

- February 2022 #1: \$20,056.89
- February 2022 #2: \$19,137.99

MOVE TO ACCEPT THE CONSENT AGENDA; INCLUDING THE JANUARY 18 2022 REGULAR BOARD MEETING, JANUARY 2022 TREASURER'S REPORT, AND FEBRUARY 2022 BILL CLAIMED LISTS #1 AND #2 IN THE AMOUNT OF \$39,194.88.

Motion: Tyler                      Ayes: All  
 Second: Drayer                    Nays: None

Motion Passed

#### D. Financial Report and Business Manager Report

- Business Manager Tamera Taylor discussed the Financial Report in detail

#### 6. New Business

- A. Transfer \$100,000 from the Wintrust Money Market account to the local bank general checking

MOVE TO APPROVE THE TRANSFER OF \$100,000 FROM THE WINTRUST MONEY MARKET ACCOUNT TO THE LOCAL BANK GENERAL CHECKING ACCOUNT TO PAY INVOICES AND MAKE PAYROLL.

Motion: Drayer                      Ayes: All  
 Second: Elmore                    Nays: None

Motion Passed

- B. Introduction of Complaint, Reprimand/Termination, and Use of Internet & Social Media Policies

- Business Manager Taylor and the board discussed in the detail, policies regarding reprimanding, termination and the use of internet and social media

- C. Discussion of Future Mask Mandate in Our Library if the Governor Lifts the Order

- The library will conduct a poll to obtain feedback from the patrons regarding the mask mandate, in the meantime, social distancing will continue to be enforced.

#### 7. Old Business

- Staff dinner in the spring

#### 8. Director's Report

- Director Brian Vagt presented his report in detail

#### 9. Communications

- None

10. Audience Comments and/or Questions

- JJ Armstrong-Former Glenwood/Lynwood Library Employee, requested to be placed on the agenda for the March Board Meeting regarding termination. This will be discussed by the board in closed session.

Per the Library Policy, Section 1.1, Article IV: Meetings, Section 4: Members of the audience may comment on, or be asked to comment on, specific agenda items during the meeting at the discretion of the President or presiding officer, for a time of **two (2) minutes**

11. Executive Session

Pursuant to 5 ILCS 120/2, go into Executive Session for the purpose to:

MOVE TO GO INTO EXECUTIVE SESSION AT 6:36 PM PURSUANT TO 5 ILCS 120/2 FOR THE PURPOSE TO: PERSONAL

Motion: Tyler                      Ayes: All  
Second: Drayer                    Nays: None

Motion Passed

MOVE TO COME OUT OF EXECUTIVE SESSION AT 7:01 PM

Motion: Drayer                    Ayes: All  
Second: Tyler                      Nays: None

Motion Passed

ACTION TAKEN FROM EXECUTIVE SESSION

MOVE TO APPROVE THE LIBRARY DIRECTOR CONTACTING THE LIBRARY'S LAWYER TO DISCUSS FORMER EMPLOYEE'S MEETING REQUEST ON THE WHETHER IT IS A NECESSITY & RELATED EMPLOYMENT ADVICE AND HAVE THE LAWYER RESPOND TO THE FORMER EMPLOYEE ON BEHALF OF THE LIBRARY BOARD WITHIN 30 DAYS.

Motion: Tyler                      Ayes: All  
Second: Drayer                    Nays: None

12. Adjournment

MOVE TO ADJOURN AT 7:02 PM

Motion: Elmore                    Ayes: All  
Second: White                      Nays: None

Motion Passed