



*GLENWOOD-LYNWOOD PUBLIC LIBRARY DISTRICT / 19901 STONY ISLAND AVENUE / LYNWOOD, IL 60411*

**BOARD OF TRUSTEES**

Regular Meeting

November 16, 2021

6:00 PM

**Hybrid (In-Person and Zoom)**

1. Call to Order & Roll Call-6:09 PM

Trustees Present: Dixon, Drayer, Elmore, Smith, Tatum, Tyler, White

2. Recognition of visitors

- None

3. Public Comment on the Agenda

- None

4. Friends of the Library Report

5. Consent Agenda (action for all)

A. Approval of Minutes

- October 19, 2021

B. Treasurer's Report

- November 2021

C. Bill Claimed Lists

- November #1: \$8,164.44
- November #2: \$24,309.19

MOVE TO ACCEPT THE CONSENT AGENDA; INCLUDING THE OCTOBER 19, 2021 REGULAR BOARD MEETING MINUTES, THE NOVEMBER TREASURER'S REPORT, AND THE NOVEMBER #1 AND #2 2021 BILLS CLAIMED LIST(S) IN THE AMOUNT OF \$32,474.63

Motion: Trustee Drayer      Ayes: All  
Second: Trustee Elmore      Nays: None

Motion Passed

D. Financial Report

- Director Brian Vagt and Business Manager Tamera Taylor discussed the Financial Report in detail

E. Business Manager's Report

6. New Business

- A. Transfer \$100,000 from Wintrust Money Market account to the local bank general checking account to pay invoices and make payroll

MOVE TO APPROVE THE TRANSFER OF \$100,000 FROM THE WINTRUST MONEY MARKET ACCOUNT TO THE LOCAL BANK GENERAL CHECKING ACCOUNT TO PAY INVOICES AND MAKE PAYROLL

Motion: Trustee Elmore      Ayes: All  
Second: Trustee Smith      Nays: None

Motion Passed

- B. Discussion and Vote for the Holiday Compensation for Staff

MOVE TO APPROVE THE \$50 HOLIDAY COMPENSATION FOR STAFF

Motion: Trustee White      Ayes: All  
Second: Trustee Elmore      Nays: None

- C. Cancel the Regularly Scheduled Library Board Meeting for December 21, 2021

MOVE TO APPROVE CANCELLING THE REGULARLY SCHEDULED LIBRARY BOARD MEETING FOR DECEMBER 21, 2021

Motion: Trustee White      Ayes: All  
Second: Trustee Elmore      Nays: None

D. Close for Annual ATLAS Multi-Library Staff In-Service Day

MOVE TO APPROVE CLOSING ON FRIDAY, DECEMBER 3, 2021 FOR THE ANNUAL ATLAS MULTI-LIBRARY STAFF IN-SERVICE DAY

Motion: Trustee Elmore Ayes: All  
Second: Trustee White Nays: None

E. Creation of a Special Reserve Fund Ordinance for Capital Projects

MOVE TO APPROVE THE CREATION OF A SPECIAL RESERVE FUND ORDINANCE FOR CAPITAL PROJECTS

Motion: Trustee Elmore Ayes: All  
Second: Trustee Drayer Nays: None

7. Old Business

8. Director's Report

- Director Brian Vagt presented his report in detail.

9. Communications

- Invitation "State of the Village of Lynwood"

10. Audience Comments and/or Questions

Per the Library Policy, Section 1.1, Article IV: Meetings, Section 4: Members of the audience may comment on, or be asked to comment on, specific agenda items during the meeting at the discretion of the President or presiding officer, for a time of **two (2) minutes**

11. Executive Session

Pursuant to 5 ILCS 120/2, go into Executive Session for the purpose to:

MOVE TO GO INTO EXECUTIVE SESSION PURSUANT TO 5 ILCS 120/2 AT 6:46 PM FOR THE PURPOSE TO: PERSONAL

Consensus

MOVE TO COME OUT OF EXECUTIVE SESSION AT 7:13 PM

Motion: Trustee White  
Second: Trustee Tatum

Ayes: All  
Nays: None

12. Adjournment at 7:14 PM

MOVE TO ADJOURN AT

Motion: Trustee White  
Second: Trustee Tatum

Ayes: All  
Nays: None