



GLENWOOD-LYNWOOD PUBLIC LIBRARY DISTRICT / 19901 STONY ISLAND AVENUE / LYNWOOD, IL 60411

BOARD OF TRUSTEES

Regular Meeting

August 17, 2021

6:00 PM

Hybrid (In-Person and Zoom)

1. Call to Order & Roll Call-6:02 PM

Trustees Present: Dixon, Elmore, Tatum, Smith

Trustee Absent: Drayer, White

Trustee Tyler arrived via Zoom at 6:05 PM

2. Recognition of visitors

- Ora Adams-Village of Lynwood Resident
- Tamera Taylor-Business Manager

3. Public Comment on the Agenda

- None

4. Friends of the Library Report

- None

5. Consent Agenda (action for all)

A. Approval of Minutes

- July 20, 2021

B. Treasurer's Report

- August 2021

C. Bill Claimed Lists

- July 2021 #2: \$16,591.69
- August #1: \$36,308.60

MOVE TO ACCEPT THE CONSENT AGENDA; INCLUDING THE JULY 20, 2021 REGULAR BOARD MEETING MINUTES, JULY 2021 TREASURER'S REPORT, AND THE JULY#2 AND AUGUST #1 2021 BILLS CLAIMED LIST(S) IN THE AMOUNT OF \$52,900.29

Motion: Trustee Smith
Second: Trustee Tatum

Ayes: All
Nays: None

Motion Passed

D. Financial Report

- Director Brian Vagt and Business Manager Tamera Taylor discussed the Financial Report in detail

E. Business Manager's Report

6. New Business

- A. Transfer \$100,000 from Wintrust Money Market account to the local bank general checking account to pay invoices and make payroll

MOVE TO APPROVE THE TRANSFER OF \$100,000 FROM THE WINTRUST MONEY MARKET ACCOUNT TO THE LOCAL BANK GENERAL CHECKING ACCOUNT TO PAY INVOICES AND MAKE PAYROLL

Motion: Trustee Elmore Ayes: All
Second: Trustee Tatum Nays: None

Motion Passed

B. Library Board Attendance Policy

- This line item will be tabled until Director Vagt obtain more information from the state in regards to the Library Board Attendance Policy

Motion: Trustee White Ayes: All
Second: Trustee Tatum Nays: None

Motion Passed

7. Old Business

- None

8. Director's Report

- Director Brian Vagt presented his report in detail.

9. Communications

- None

10. Audience Comments and/or Questions

Per the Library Policy, Section 1.1, Article IV: Meetings, Section 4: Members of the audience may comment on, or be asked to comment on, specific agenda items during the meeting at the discretion of the President or presiding officer, for a time of **two (2) minutes**

- Director Vagt responded to Ms. Ora Adams-Lynwood Resident question regarding employment from the Business Manger report. She would like more time to comment on the agenda, in addition, Ms. Adams commented on the name tags that are to be worn by employees. Director Vagt stated that was a typo in the report. Ms. Adams commented on the irrigation of the pond next to the library and she is in favor of the Library Attendance Board Policy.

11. Executive Session

Pursuant to 5 ILCS 120/2, go into Executive Session for the purpose to:

MOVE TO GO INTO EXECUTIVE SESSION PURSUANT TO 5 ILCS 120/2
FOR THE PURPOSE TO

- Library Director Performance Evaluation and Related Aspects
- Approval Vote (if any) at 7:11 PM

Motion: Trustee Elmore Ayes: All
Second: Trustee White Nays: None

Motion Passed

MOVE TO COME OUT OF EXECUTIVE SESSION AT 7:57 PM

Motion: Trustee Tyler Ayes: All
Second: Trustee Tatum Nays: None

12. Adjournment

MOVE TO ADJOURN AT 7:57 PM

Motion: Trustee Elmore Ayes: All
Second: Trustee Dixon Nays: None

Motion Passed