



*GLENWOOD-LYNWOOD PUBLIC LIBRARY DISTRICT / 19901 STONY ISLAND AVENUE / LYNWOOD, IL 60411*

**BOARD OF TRUSTEES**  
Regular Meeting  
Agenda  
Tuesday, November 17, 2020  
6:00 PM

**Zoom Meeting**

1. Call to Order & Roll Call-6:00 PM

Trustees Present: Drayer, Elmore, Dixon, Mays-Browne, Tatum, Tyler, White

2. Recognition of visitors

- Doreen Berrien-Business Office Manager

3. Public Comment on the Agenda

- None

4. Friends of the Library Report

- None

5. Consent Agenda (action for all)

A. Approval of Minutes

- October 20, 2020 Regular Board Meeting Minutes

B. Treasurer's Report

- November 2020

C. Bill Claimed Lists

- November #1 \$394,021.48
- November #2: \$3,416.31

MOVE TO ACCEPT THE CONSENT AGENDA; INCLUDING THE OCTOBER 20, 2020 REGULAR BOARD MEETING MINUTES, NOVEMBER 2020 TREASURER'S REPORT, AND THE NOVEMBER BILLS CLAIMED LIST #1 AND #2 IN THE AMOUNT OF \$397,437.79

Motion: Trustee Drayer      Ayes: All  
Second: Trustee Tyler      Nays: None  
Motion Passed

D. Financial Report

- None

E. Financial Committee Report

- Director Brian Vagt presented his report in detail.

6. New Business

A. Transfer \$477,000 from Wintrust Money Market account to the local bank general checking

MOVE TO APPROVE THE TRANSFER OF \$477,000 FROM THE WINTRUST MONEY MARKET ACCOUNT TO THE LOCAL BANK GENERAL CHECKING ACCOUNT TO PAY INVOICES, BOND PAYMENT AND MAKE PAYROLL

Motion: Trustee Tatum      Ayes: All  
Second: Trustee Drayer      Nays: None  
Motion Passed

B. Move to Amend the Budget & Appropriations for FY 20-21

MOVE TO APPROVE AMENDING THE BUDGET & APPROPRIATIONS FOR FY 20-21

Motion: Trustee Drayer      Ayes: All  
Second: Trustee Mays-Browne      Nays: None  
Motion Passed

C. Discussion & Vote on Approving Contract with S & S License & Title Service for

Illinois License Plate Renewals Stickers' Service

MOVE TO APPROVE CONTRACT WITH S&S LICENSE & TITLE SERVICE

Motion: Trustee Elmore      Ayes: All  
Second: Trustee Drayer      Nays: None  
Motion Passed

D. Discussion & Vote Holiday Compensation for Staff

MOVE TO APPROVE HOLIDAY COMPENSATION IN THE AMOUNT OF  
\$50 PER STAFF

Motion: Trustee White      Ayes: All  
Second: Trustee Tatum      Nays: None  
Motion Passed

E. Discussion of COVID-19 & Future Steps Opening/Closing Procedures

- The board discussed opening/closing procedures in detail

F. Cancel the Regularly Scheduled Library Board Meeting for December 15, 2020

MOVE TO APPROVE CANCELLING THE REGULARLY SCHEDULE  
LIBRARY BOARD MEETING FOR DECEMBER 15, 2020

Motion: Trustee Tatum      Ayes: All  
Second: Trustee Drayer      Nays: None  
Motion Passed

7. Old Business

- None

8. Director's Report

- Director Brian Vagt presented his report in detail.

9. Communications

- None

10. Audience Comments and/or Questions

Per the Library Policy, Section 1.1, Article IV: Meetings, Section 4: Members of the audience may comment on, or be asked to comment on, specific agenda items

during the meeting at the discretion of the President or presiding officer, for a time of **two (2) minutes**

11. Executive Session

Pursuant to 5 ILCS 120/2, go into Executive Session for the purpose to:

MOVE TO GO INTO EXECUTIVE SESSION PURSUANT TO 5 ILCS 120/2  
FOR THE PURPOSE TO

12. Adjournment

MOVE TO ADJOURN AT 7:12 PM

Consensus