

**ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF
GLENWOOD-LYNWOOD PUBLIC LIBRARY DISTRICT, COOK COUNTY,
ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2020,
AND ENDING JUNE 30, 2021**

WHEREAS, the Board of Trustees of the Glenwood-Lynwood Public Library District, Cook County, Illinois caused to be prepared in tentative form a Budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least 30 days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget on the 15th day of September 2020, and notice of said hearing was given at least 30 days prior thereto as required by law, and all other requirements have been complied with;

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Glenwood-Lynwood Public Library District, Cook County, Illinois as follows:

Section 1: That the fiscal year of this Public Library District is hereby fixed to begin on July 1, 2020, and end on June 30, 2021.

Section 2: That the following Budget containing an estimate of the amount available and expenditures and the appropriations contained therein be, and the same is hereby adopted as, the Budget and Appropriations for this Public Library District for this fiscal Year, and the sum of \$1,853,200 or as much thereof as may be authorized by law, is hereby appropriated for the purposes of the Glenwood-Lynwood Public Library District, as hereinafter specified for said fiscal year.

PART I

Estimated Revenue Available

Balance on hand as of July 1, 2020 (does not include \$ proceeds from bonds)	\$2,071,874.01
Revenue from sources other than tax levy	\$80,550
Amount to be raised by tax levy	\$2,292,354
TOTAL ESTIMATED REVENUE	<u>\$4,444,778.01</u>

PART II

Estimated Expenditures – Corporate Fund

<u>ACCOUNT</u>	<u>BUDGET</u>	<u>APPROPRIATION</u>
<u>Library Materials</u>		
105000 Adult Materials	8,000	10,000
105010 Reference Materials	0	250
105012 E-Books	3,000	3,000
105015 Electronic Reference	8,000	9,500
105020 Youth Materials	7,000	9,000
105030 Periodicals	3,000	4,500
105040 AV Materials	1,000	1,250
105045 AV Materials-Youth	500	700
<u>Library Facility Maint</u>		
105060 Library Furn	1,000	1,000
105070 Library Equipment	12,000	15,000
105080 Electric	20,000	25,000
105090 Gas	3,000	4,500
105100 Telecommunications	15,000	17,500
105110 Water	600	750
105120 Scavenger	2,500	3,000
105130 Site Maintenance	67,000	90,000
105140 Automation	85,000	100,000
105145 SWAN Fees	25,000	30,000
105150 Equipment Maintenance	1,500	2,000
105160 Contingencies	4,000	5,000
105165 Reciprocal Borrowing	1,200	1,200
105167 IL Fees	0	0

<u>ACCOUNT</u>		<u>BUDGET</u>	<u>APPROPRIATION</u>
	<u>Supplies</u>		
105170	Processing Supplies	800	1,250
105180	Supplies-Copy Machine	3,000	3,500
105185	Supplies-Printers	-	
105190	Janit-Bldg. Supply	5,500	6,750
105200	Library Supplies	2,700	3,000
105210	Office Supplies	3,000	4,000
105220	Postage	3,000	3,500
	<u>Board/Staff Development</u>		
105230	Trustee Development	2,000	2,500
105240	Staff Development	3,000	3,500
105250	Travel	3,000	3,500
	<u>Additional Public Svc</u>		
105260	Extension Outreach	1,500	1,750
105280	Adult Programming	5,000	5,500
105290	Youth Programming	4,000	4,500
105300	Public Relations	1,500	1,500
105305	Newsletter	2,800	3,250
	<u>Profession Svc</u>		
105310	Legal Fees	2,000	2,500
105320	Legal Notices	500	750
105340	Consultant	5,000	6,500
105350	Accounting/Bd Clerk	6,000	7,000
	<u>Compensation</u>		
105360	Salaries	563,000	700,000
105370	Health Insurance	33,000	50,000
105373	Tuition Reimbursement	-	-
105378	Fundraising	-	-
105379	Memberships/ Renewals	1,500	300
	<u>Other</u>		
	Debt Service	448,263	550,000

Special Reserve		
Trans to Bldg Fund	-	
Total Corporate Fund	<u>\$ 1,368,363</u>	<u>\$ 1,698,200</u>

The foregoing appropriation is hereby appropriated from the general property tax for corporate purposes.

PART III

Estimated Expenditures – Audit

<u>ACCOUNT</u>	<u>BUDGET</u>	<u>APPROPRIATION</u>
116000 Audit	<u>6,750</u>	<u>8,000</u>

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for audit purposes and is in addition to all other library district taxes as provided by law.

PART IV

Estimated Expenditures – Social Security

<u>ACCOUNT</u>	<u>BUDGET</u>	<u>APPROPRIATION</u>
126000 Social Security/FICA	<u>51,000</u>	<u>60,000</u>

The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the library district's contribution to Social Security/FICA and is in addition to all other library district taxes as provided by law.

PART V

Estimated Expenditures – Building/Site

<u>ACCOUNT</u>	<u>BUDGET</u>	<u>APPROPRIATION</u>
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136000 Bldg/Site/Equipment _____ - _____

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for the purpose of purchase, construction, and maintenance of sites and building, equipment, and maintenance, repairs and alterations of library buildings and equipment and is in addition to all other library district taxes as provided by law.

PART VI

Estimated Expenditures – Illinois Municipal Retirement Fund

<u>ACCOUNT</u>	<u>BUDGET</u>	<u>APPROPRIATION</u>
146000 IMRF	_____ 45,000 _____	_____ 60,000 _____

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for the participation in the Illinois Municipal Retirement Fund and is in addition to all other library district taxes as provided by law.

PART VII

Estimated Expenditures – Public Liability Insurance

<u>ACCOUNT</u>	<u>BUDGET</u>	<u>APPROPRIATION</u>
156000 Public Liability Ins.	_____ 12,000 _____	_____ 16,000 _____

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for the public liability insurance purposes and is in addition to all other library district taxes as provided by law.

PART VIII

Estimated Expenditures – Unemployment Compensation

<u>ACCOUNT</u>	<u>BUDGET</u>	<u>APPROPRIATION</u>
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166000	Unemployment Comp.	<u>3,000</u>	<u>5,000</u>
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The foregoing appropriation is hereby appropriated from the proceeds of a special tax for the unemployment insurance purposes and is in addition to all other library district taxes as provided by law.

PART IX

Estimated Expenditures – Worker's Compensation

<u>ACCOUNT</u>	<u>BUDGET</u>	<u>APPROPRIATION</u>
176000 Worker's Compensation	<u>4,900</u>	<u>6,000</u>

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for the worker's compensation insurance purposes and is in addition to all other library district taxes as provided by law.

SUMMARY

Total Appropriation for Corporate Fund	\$ 1,698,200
Total Appropriation for Audit Fund	8,000
Total Appropriation for Social Security Fund	60,000
Total Appropriation for Building & Site Fund	
Total Appropriation for IMRF	60,000
Total Appropriation for Public Liability Insurance	16,000
Total Appropriation for Unemployment Compensation	5,000
Total Appropriation for Worker's Compensation	6,000
	<u>\$ 1,853,200</u>

Section 3: That all unexpended balances of any item or items of any general appropriation in this ordinance be expended in making up any insufficiency to any other item or items in the same general appropriation made by this ordinance.

Section 4: That the estimated cash expected to be on hand on June 30, 2021 is \$2,591,578.01

Section 5: that the Board of Trustees of the Glenwood-Lynwood Public Library District has established a Special Reserve Fund to be accumulated from the unexpended balance from the proceeds received from the library taxes levied for the year 2002 and subsequent years, said fund to be accumulated and set aside as a Special Reserve Fund for the purchase of sites and construction and equipment of buildings for library purposes in accordance with Chapter 75, Act 16, Section 40-50 of the Illinois compiled Statutes as amended, and that said Board of Trustees has adopted a plan pursuant to the provisions of Article 40 of the Public Library District Act of 1991.

Section 6: That the invalidity of any item or section of this ordinance shall not affect the validity of the whole or any other part thereof.

Section 7: That all ordinances or parts of ordinances conflicting with any other provisions of this ordinance be, and the same are hereby repealed.

Section 8: That this ordinance shall be in full force and effect from and after passage, approval, and publication as provided by law.

ADOPTED this 15th day of September 2020 pursuant to a roll call vote as follows:

AYES _____

NAYS _____

ABSENT _____

PRESIDENT

ATTEST:

SECRETARY

