



BOARD OF TRUSTEES
Regular Meeting

Tuesday, July 21, 2020
6:00 PM

1. Call to Order & Roll Call-6:10 PM

Trustees Present: Dixon, Drayer, Elmore, Tatum
Trustees Absent: Mays-Browne, Uza
Tyler Arrived 6:21 PM

2. Recognition of visitors

- Doreen Berrien-Business Office Manager
- Ora Adams-Lynwood Resident

3. Public Comment on the Agenda

- Ora Adams-Lynwood Resident commented on the meeting that was held in June regarding the library's finances. Ms. Adams mentioned that this has been an ongoing discussion; however, no plan has been put in place.
- Mrs. Dixon-Board President response that on June 24, a special board meeting was held and the budget was amended. She also stated that the finance committee held a meeting and that would be addressed in the director's report.

4. Approval/adjustment of agenda

- None

5. Consent Agenda (action for all)

A. Approval of Minutes

- June 16, 2020: Regular Board Meeting Minutes
- June 24, 2020: Special Board Meeting Minutes

B. Treasurer's Report

- July 2020

C. Bill Claimed Lists

- June #2: \$6,290.55
- July: \$48,960.64
- July #2: \$10,082.12

MOVE TO ACCEPT THE CONSENT AGENDA; INCLUDING THE JUNE 16, 2020 REGULAR BOARD MEETING MINUTES AND THE JUNE 24, 2020 SPECIAL BOARD MEETING MINUTES, JULY 2020 TREASURER'S REPORT, AND JUNE #2, JULY AND JULY #2 2020 BILLS CLAIMED LIST IN THE AMOUNT OF \$65,333.31.

Motion: Trustee Elmore Ayes: All
Second: Trustee Drayer Nays: None
Motion Passed

D. Financial Report

- None

E. Financial Committee Report

- The financial committee report was discussed in detail

6. New Business

A. Transfer 100,000 from Wintrust Money Market account to the local bank general checking

MOVE TO APPROVE THE TRANSFER OF \$100,000 FROM THE WINTRUST MONEY MARKET ACCOUNT TO THE LOCAL BANK GENERAL CHECKING ACCOUNT TO PAY INVOICES AND MAKE PAYROLL

Motion: Trustee Drayer Ayes: All
Second: Trustee Tyler Nays: None
Motion Passed

B. Discussion of Spreadsheet of Automation and Continued Expenditures' Budget Decreases

- Discussed with the financial committee report

C. Discussion of Selling the Library's Bookmobile

MOVE TO APPROVE THE SELLING OF THE LIBRARY'S BOOKMOBILE

Motion: Trustee Drayer Ayes: All
Second: Trustee Tatum Nays: None
Motion Passed

7. Old Business

A. Discussion of Policies Library's finances, Expenditures, Check requests, Purchasing, and Payment systems, Continued

- Discussed with the financial committee report

B. Discussion of Proposed End of FY 2020-2021 Staff Bonuses if Revenue Exceeds Expenditures or Other Staff Morale Incentives

TABLED

8. Director's Report

- Director Brian Vagt presented his report in detail.

9. Communications

- Homewood Science Center partnering with Glenwood/Lynwood Library

10. Audience Comments and/or Questions

Per the Library Policy, Section 1.1, Article IV: Meetings, Section 4: Members of the audience may comment on, or be asked to comment on, specific agenda items during the meeting at the discretion of the President or presiding officer, for a time of **two (2) minutes**

- Ora Adams-Lynwood Resident commented on the director's report regarding the Friends of the Library restructure

11. Executive Session

Pursuant to 5 ILCS 120/2, go into Executive Session for the purpose to:

MOVE TO GO INTO EXECUTIVE SESSION PURSUANT TO 5 ILCS 120/2
FOR THE PURPOSE TO

12. Adjournment

MOVE TO ADJOURN AT 7:29 PM

Consensus