



BOARD OF TRUSTEES

Regular Meeting
Go To Meetings

Tuesday, March 31, 2020
(Rescheduled from March 17, 2020)

1. Call to Order & Roll Call-6:05 PM

Trustees Present: Dixon, Drayer, Elmore, Mats-Browne, Tatum, Tyler
Trustees Absent: Uza

2. Recognition of visitors

- Doreen Berrien-Business Office Manager
- James Rachlin- Meristem Advisors
- Kathy Parker

3. Public Comment on the Agenda

- None

4. Approval/adjustment of agenda

- None

5. Consent Agenda (action for all)

A. Approval of Minutes

- January 21, 2020 Regular board meeting minutes

B. Treasurer's Report

- March 2020

C. Bill Claimed Lists

- February 2020: \$28,230.81
- February 2020 #2: \$1,542.86
- February 2020 #3: \$4,586.96
- March 2020: \$33,258.12

MOVE TO ACCEPT THE CONSENT AGENDA; INCLUDING THE JANUARY 21, 2020 REGULAR BOARD MEETING MINUTES, MARCH 2020 TREASURER'S REPORT, AND THE AND FEBRUARY AND MARCH BILLS CLAIMED LIST IN THE AMOUNT OF \$67,618.75.

Motion: Trustee Tatum Ayes: All
Second: Trustee Elmore Nays: None
Motion Passed

D. Financial Report with Doreen Berrien, Brian Vagt, and James Rachlin

- James Rachlin- Meristem Advisors presented a detail report regarding the libraries projected revenue.
- Doreen Berrien-Business Office Manager submitted a letter to the board to be discussed in closed session

6. New Business

A. Transfer \$200,000 from Wintrust Money Market account to the local bank general checking

MOVE TO APPROVE THE TRANSFER OF \$200,000 FROM THE WINTRUST MONEY MARKET ACCOUNT TO THE LOCAL BANK GENERAL CHECKING ACCOUNT TO PAY INVOICES AND MAKE PAYROLL

Motion: Trustee Drayer Ayes: All
Second: Trustee Elmore Nays: None
Motion Passed

B. Approval of the update of the Acceptable Use for Computers' and Online Resources Policy

MOVE TO APPROVE THE UPDATE OF THE ACCEPTABLE USE COMPUTERS' AND ONLINE RESOURCES POLICY

Motion: Trustee Drayer Ayes: All
Second: Trustee Elmore Nays: None
Motion Passed

C. Approval Employee Conduct Policy

MOVE TO APPROVE THE EMPLOYEE CONDUCT POLICY

Tabled until April board meeting

7. Old Business

- None

8. Director's Report

- Director Brian Vagt presented his report in detail.

9. Communications

- None

10. Audience Comments and/or Questions

Per the Library Policy, Section 1.1, Article IV: Meetings, Section 4: Members of the audience may comment on, or be asked to comment on, specific agenda items during the meeting at the discretion of the President or presiding officer, for a time of **two (2) minutes**

11. Executive Session

Pursuant to 5 ILCS 120/2, go into Executive Session for the purpose to:

MOVE TO GO INTO EXECUTIVE SESSION PURSUANT TO 5 ILCS 120/2
FOR THE PURPOSE TO

12. Adjournment

MOVE TO ADJOURN AT 7:47 PM

Consensus