



**BOARD OF TRUSTEES**  
Regular Meeting

November 19, 2019  
6:00 PM

1. Call to Order & Roll Call-6:01 PM

Trustees Present: Drayer, Mays-Browne, Tatum, Tyler  
Trustee Dixon arrived at 6:11 PM  
Trustees Absent: Elmore, Uza

2. Recognition of visitors

- Dan Eallonardo-Independent Construction Services
- Doreen Berrien-Business Office Manager

3. Public Comment on the Agenda

- None

4. Dan Eallonardo, Independent Construction Services, Window Replacement Update

BTC Change Orders for Deduction in Fees for Wood Stools & Finish and Additional  
ICS & BTS Fees Charged to Lake Shore Glass

**MOVE TO APPROVE BTC CHANGE ORDERS FOR DEDUCTION IN FEES**

Motion: Trustee Mays-Browne    Ayes: All  
Second: Trustee Drayer        Nays: None  
Motion Passed

5. Approval/adjustment of agenda

**MOVE TO APPROVE THE ADJUSTMENT OF AGENDA, MOVE LINE ITEM  
6B TO LINE ITEM 4**

No motion was made

6. Consent Agenda (action for all)

A. Approval of Minutes

- October 15, 2019 Regular board meeting minutes

B. Treasurer's Report

- November 2019

C. Bill Claimed Lists

- November 2019: \$402,984.79
- November 2019 #2 \$6,703.77

MOVE TO ACCEPT THE CONSENT AGENDA; INCLUDING THE OCTOBER 15, 2019 REGULAR BOARD MEETING MINUTES, NOVEMBER 2019 TREASURER'S REPORT, AND THE NOVEMBER BILLS CLAIMED LIST IN THE AMOUNT OF \$409,688.56

Motion: Trustee Tatum                      Ayes: All  
Second: Trustee Mays-Browne          Nays: None  
Motion Passed

D. Business Manager's Financial Review

- Doreen Berrien-Business Office Manager presented concerns to the board in a memo. Each board member was given a copy.

7. New Business

A. Transfer \$548,263 from Wintrust Money Market account to the local bank general Checking

MOVE TO APPROVE THE TRANSFER OF \$548,263 FROM THE WINTRUST MONEY MARKET ACCOUNT TO THE LOCAL BANK GENERAL CHECKING ACCOUNT TO PAY INVOICES AND MAKE PAYROLL

Motion: Trustee Tyler                      Ayes: All  
Second: Trustee Drayer                  Nays: None  
Motion Passed

- B. Moved to line item 4
- C. Close the Library on Friday, December 6, 2019 for ATLAS Annual Multi-Library Staff In-Service

MOVE TO APPROVE CLOSING THE LIBRARY ON FRIDAY, DECEMBER 6, 2019 FOR ANNUAL ATLAS ANNUAL MULTI-LIBRARY STAFF IN-SERVICE DAY, WHICH MEETS THE REQUIREMENTS FOR THE ANNUAL PER CAPITA REPORT & GRANT.

Motion: Trustee Tyler                      Ayes: All  
Second: Trustee Mays-Browne      Nays: None  
Motion Passed

- Trustee Tatum expressed her opinion on closing the library on Sundays.

- D. Cancel the Regular Board Meeting of December 17, 2019

MOVE TO APPROVE THE CANCELLING OF THE REGULAR BOARD MEETING OF DECEMBER 17, 2019 AS PRESENTED

Motion: Trustee Mays-Browne      Ayes: All  
Second: Trustee Tyler                      Nays: None  
Motion Passed

- E. Holiday Compensation for Staff

MOVE TO APPROVE \$50 VISA GIFTCARDS FOR STAFF HOLIDAY COMPENSATION

Motion: Trustee Tyler                      Ayes: All  
Second: Trustee Drayer                      Nays: None  
Motion Passed

8. Old Business

- A. Solar Micronics Solar Panels' on the Library Roof Discussion & Approval

MOVE TO APPROVE OR NOT APPROVE SOLAR MICRONICS SOLAR PANELS ON LIBRARY ROOF

- TABLED

Naming Rights Policy Discussion & Approval of Policy-TABLED

9. Director's Report

- Director Brian Vagt presented his report in detail.

10. Communications

- None

11. Audience Comments and/or Questions

Per the Library Policy, Section 1.1, Article IV: Meetings, Section 4: Members of the audience may comment on, or be asked to comment on, specific agenda items during the meeting at the discretion of the President or presiding officer, for a time of **two (2) minutes**

12. Executive Session

Pursuant to 5 ILCS 120/2, go into Executive Session for the purpose to:

MOVE TO GO INTO EXECUTIVE SESSION PURSUANT TO 5 ILCS 120/2  
FOR THE PURPOSE TO:

13. Adjournment

MOVE TO ADJOURN 7:15 PM

Motion: Trustee Tyler      Ayes: All  
Second: Trustee Drayer      Nays: None  
Motion Passed