



GLENWOOD-PUBLIC LIBRARY DISTRICT | 19901 Stony Island Avenue | Lynwood, IL 60411

Naming Rights' Policy

The Glenwood-Lynwood Public Library District Board of Trustees decides naming rights for new and existing physical assets. This includes rooms, spaces, substantial equipment/furniture installations, and landscaping features.

The Library Board of Trustees shall have sole responsibility for naming or renaming library areas. Generally, facilities shall be named with a preference for geographic or functional designations. However, GLPLD shall also offer naming rights in the following instances:

- when there is a strong community desire for a specific name for an area;
- when the Library Board desires to honor an individual residing in Glenwood or Lynwood for outstanding service contributions that are consistent with the nature and mission of the Library; and/or
- when the Library wishes to recognize substantial financial contributions to support library facilities.

Any Trustee, Staff member or citizen of Glenwood or Lynwood may nominate an individual for special recognition. In such a case, the Library Board will evaluate the appropriateness of such a nomination and determine the proper recognition.

A plaque will be installed at or near the named area. The Board, in conjunction with the donor and the Library Director, reserves the right to decide the wording, size, location, and style of the plaque.

Unless waived by Trustees, naming opportunities will not be considered for 1) political candidates or organizations or (2) religious leaders, organizations or institutions.