



BOARD OF TRUSTEES

Regular Meeting

May 21, 2019

6:00 PM

1. Call to Order & Roll Call-6:05 PM

Trustees Present: Drayer, Tatum, Uza, Dixon

Trustee Absent: Elmore, Mays-Browne, Tyler

2. Recognition of visitors

- Kathy Parker-Kathy Parker Consultants
- Doreen Berrien-Business Office Manager

3. Public Comment

- Kathy Parker-Kathy Parker Consultants presented the board with her new book that she co-authored titled "**The Public Library Director's Toolkit**"

4. Approval/adjustment of agenda

- None

5. Consent Agenda (action for all)

A. Approval of Minutes

- April 16, 2019 regular board meeting minutes

B. Treasurer's Report

- April 2019

C. Bill Claimed Lists

- May 2019: \$118,656.17
- May 2019 #2: \$3,874.56

MOVE TO ACCEPT THE CONSENT AGENDA; INCLUDING THE APRIL 16, 2019 REGULAR BOARD MEETING MINUTES, APRIL 2019 TREASURER'S REPORT AND ALL MAY BILLS CLAIMED LIST IN THE AMOUNT OF \$122,530.73

Motion: Trustee Drayer Ayes: All
Second: Trustee Tatum Nays: None
Motion Passed

D. Business Manager's Financial Review

- Doreen Berrien-Business Office Manager presented the financial report in detail

6. New Business

- A. Transfer \$100,000 from Wintrust Money Market account to the local bank general Checking

MOVE TO APPROVE THE TRANSFER OF \$100,000 FROM THE WINTRUST MONEY MARKET ACCOUNT TO THE LOCAL BANK GENERAL CHECKING ACCOUNT TO PAY INVOICES AND MAKE PAYROLL

Motion: Trustee Drayer Ayes: All
Second: Trustee Uza Nays: None
Motion Passed

- B. Swearing in of Re-Elected Library Board Trustees, Lois Drayer & Doranita Tyler

- Tabled until June's meeting

C. Draft Budget Review & Discussion for FY 2019-2020

- Director Vagt and the Board discussed the budget draft in detail
- Trustee Drayer excused herself from the meeting at 6:50 PM
- The budget will be presented at the June's board meeting for a vote

D. Discussion of Seeking Liquidated Damages & Other Fees from BTC & Independent Construction Services Against LAMP & Lake Shore Glass

MOVE TO APPROVE or NOT APPROVE SEEKING LIQUIDATED DAMAGES & OTHER FEES FROM BTC & INDEPENDENT CONSTRUCTION SERVICES AGAINST LAMP & LAKE SHORE GLASS

- BTC is now in charge of window repairs. There is not a motion at this time to seek liquidated damages against Lamp and Lake Shore Glass.
- This line item has been tabled until June

7. Old Business

- None

8. Director's Report

- Director Brian Vagt presented his report in detail.

9. Communications

- None

10. Audience Comments and/or Questions

Per the Library Policy, Section 1.1, Article IV: Meetings, Section 4: Members of the audience may comment on, or be asked to comment on, specific agenda items during the meeting at the discretion of the President or presiding officer, for a time of **two (2) minutes**

- **None**

11. Executive Session

Pursuant to 5 ILCS 120/2, go into Executive Session for the purpose to:

MOVE TO GO INTO EXECUTIVE SESSION PURSUANT TO 5 ILCS 120/2 FOR THE PURPOSE TO:

- None

12. Adjournment

MOVE TO ADJOURN 7:11 PM

Consensus