



GLENWOOD-LYNWOOD PUBLIC LIBRARY DISTRICT | 19901 STONY ISLAND AVENUE | LYNWOOD, IL 60411

BOARD OF TRUSTEES

Regular Meeting

April 16, 2019

1. Call to Order & Roll Call-6:08 PM

Trustees Present: Drayer, Elmore, Mays-Browne, Tatum, Dixon
Trustee Absent: Tyler, Uza

2. Recognition of visitors

- Pamela Gutter, Lynwood Resident
- Ora Adams, Lynwood Resident
- Eunice Wagner, Lynwood Resident
- Doreen Berrien-Business Office Manager

3. Public Comment

- Ora Adams, Lynwood Resident, commented that she was glad that the library is in the process of getting the computers updated.

4. Dan Eallonardo, Independent Construction Services & Window Replacement Project Update

- Dan Eallonardo, Independent Construction Services, gave an updated report on the window replacement project

5. Approval/adjustment of agenda

- None

6. Consent Agenda (action for all)

A. Approval of Minutes

- March 19, 2019 Regular board meeting minutes
- Director Brian Vagt gave a brief summary on the computer updates

B. Treasurer's Report

- March 2019

C. Bill Claimed Lists

- April 2019: \$174,619.70
- April 2019 #2: \$896.72

MOVE TO ACCEPT THE CONSENT AGENDA; INCLUDING THE MARCH 19, 2019 REGULAR BOARD MEETING MINUTES, MARCH 2019 TREASURER'S REPORT AND ALL APRIL BILLS CLAIMED LIST IN THE AMOUNT OF \$175,516.42

Motion: Trustee Mays-Browne Ayes: All
Second: Trustee Tatum Nays: None
Motion Passed

D. Business Manager's Financial Review

- Doreen Berrien-Business Office Manager presented the financial report in detail

7. New Business

A. Transfer \$315,000 from Wintrust Money Market account to the local bank general Checking

MOVE TO APPROVE THE TRANSFER OF \$315,000 FROM THE WINTRUST MONEY MARKET ACCOUNT TO THE LOCAL BANK GENERAL CHECKING ACCOUNT TO PAY INVOICES AND MAKE PAYROLL

Motion: Trustee Drayer Ayes: All
Second: Trustee Mays-Browne Nays: None
Motion Passed

B. Sick & Personal Time, and Vacation Policies' Revision and New Voluntary Sick

Time Donation Policy

MOVE TO APPROVE SICK & PERSONAL TIME, & VACATION POLICIES' REVISION AND NEW VOLUNTARY SICK TIME DONATION POLICY AS PRESENTED

Motion: Trustee Mays-Browne Ayes: All
Second: Trustee Elmore Nays: None
Motion Passed

C. Dress Code Policy Revision

MOVE TO APPROVE THE DRESS CODE POLCY REVISION AS PRESENTED

Motion: Trustee Elmore Ayes: All
Second: Trustee Drayer Nays: None
Motion Passed

D. Staff In-Service Day, Closing All Day on Friday, May 17, 2019

MOVE TO APPROVE CLOSING THE LIBRARY ON FRIDAY, MAY 17, 2019 FOR A STAFF IN-SERVICE DAY AS PRESENTED

Motion: Trustee Mays-Browne Ayes: All
Second: Trustee Drayer Nays: None
Trustee Tatum Abstained
Motion Passed

8. Old Business

- None

9. Director's Report

- Director Brian Vagt presented his report in detail.

10. Communications

- None

11. Executive Session

Pursuant to 5 ILCS 120/2, go into Executive Session for the purpose to “discuss the appointment, employment, compensation, discipline, performance or discipline of specific employees of the public body”

12. Adjournment

MOVE TO ADJOURN 8:08 PM

Consensus