



## **BOARD OF TRUSTEES**

### Regular Meeting

26 November 2018

1. Call to Order & Roll Call-6:00 PM

Trustees Present: Drayer, Elmore, Mays-Browne, Tatum, Tyler, Dixon

Trustee Uza: Absent

Director Brian Vagt: Absent

2. Recognition of visitors

- Dan Eallanrdo-Independent Construction Services
- Doreen Berrien-Business Office Manager
- John Dixon-Glenwood Resident

3. Public Comment

- None

4. Window Replacement Project Update

- Dan Eallanrdo-Independent Construction Services gave a detailed update on the window replacement project. This line item will be added to the January agenda. In addition, a new invoice for \$1773.00 will be submitted to the board for approval.

5. Community Ambassador's Report

- None

- Director Brian Vagt will invite the Community Ambassador to the December board meeting for an update

6. Approval/adjustment of agenda

7. Consent Agenda (action for all)

A. Approval of Minutes

- October 16, 2018 Regular board meeting minutes

B. Treasurer's Report

- October 2018

C. Bill Claimed Lists

- November 2018: **\$513,204.04**

MOVE TO ACCEPT THE CONSENT AGENDA; INCLUDING THE OCTOBER 16, 2018 REGULAR BOARD MEETING MINUTES, OCTOBER 2018 TREASURER'S REPORT AND ALL NOVEMBER BILLS CLAIMED LIST FOR \$513,204.04

Motion: Trustee Tyler      Ayes: All  
Second: Trustee Drayer      Nays: None  
Motion Passed

D. Business Manager's Financial Review

- Doreen Berrien-Business Office Manager presented the financial report in detail she also read a statement to the board regarding another breach of security with her computer. The computer issue will be added to the December agenda.

8. New Business

- A. Transfer \$200,000 from Wintrust Money Market account to the local bank general checking

MOVE TO APPROVE THE TRANSFER OF \$200,000 FROM THE WINTRUST MONEY MARKET ACCOUNT TO THE LOCAL BANK GENERAL CHECKING ACCOUNT TO PAY INVOICES AND MAKE PAYROLL

Motion: Trustee Drayer           Ayes: All  
Second: Trustee Mays-Browne   Nays: None  
Motion Passed

B. Technology Manager Position & Job Description Discussion

MOVE TO APPROVE TECHNOLOGY MANAGER POSITION & JOB DESCRIPTION

- This item has been tabled

C. Cancel the Regular Board Meeting of December 18, 2018

MOVE TO APPROVE CANCELLING OF THE REGULAR BOARD MEETING OF DECEMBER 18, 2018 AS PRESENTED

Motion: Trustee Drayer   Ayes: None  
Second: Trustee Tyler    Nays: All  
Motion Did Not Pass

D. Holiday Compensation for Staff

MOVE TO APPROVE \$50 VISA GIFTCARDS FOR STAFF HOLIDAY COMPENSATION

Motion: Trustee Tyler       Ayes: All  
Second: Trustee Drayer    Nays: None  
Motion Passed

E. Approve the Board Meeting Dates for 2019

- This item has been tabled

9. Old Business

A. Strategic Plan Discussion

- This item has been tabled

B. Prairie Grass Removal Quotes

- This item has been tabled

10. Director's Report

- A copy of the Director's Report was given to the Trustees in their board packets.

11. Communications

- None

12. Executive Session

Pursuant to 5 ILCS 120/2, go into Executive Session for the purpose to "discuss the appointment, employment, compensation, discipline, performance or discipline of specific employees of the public body"

MOVE TO GO INTO EXECUTIVE SESSION PURSUANT TO 5 ILCS 120/2 FOR THE PURPOSE TO "DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, AND PERFORMANCE

13. Adjournment

MOVE TO ADJOURN 7:38 PM

Motion: Trustee Elmore    Ayes: All  
Second: Trustee Drayer    Nays: None  
Motion Passed