



## **BOARD OF TRUSTEES**

### Regular Meeting

18 September 2018

1. Call to Order & Roll Call-6:00 PM

Trustees Present: Drayer, Elmore, Tatum, Dixon

Trustees Absent: Mays-Browne, Uza

Trustee Tyler arrived at 6:03PM

2. Recognition of visitors

- Ron Valdez-Heritage Technology
- Cora Adams-Village of Glenwood Resident
- Doreen Berrien-Business Office Manager

3. Public Comment

- None

4. Heritage Technology Report: Ron Valdez

- Report was given regarding the incident that occurred with Doreen Berrien, the Business Office Manger's computer.
- Updating staff computers will be added to the New Business, October meeting

5. Window Replacement Project Update

- Director Brian Vagt gave a detailed update on the window replacement project

6. Approval/adjustment of agenda

7. Consent Agenda (action for all)

A. Approval of Minutes

- August 21, 2018 Regular board meeting minutes
- August 27, 2018 Special board meeting minutes

B. Treasurer's Report

- August 2018

C. Bill Claimed Lists

- September 2018: **\$29,604.55**
- September 2018 #2: **\$9,667.90**

MOVE TO ACCEPT THE CONSENT AGENDA; INCLUDING THE AUGUST 21, 2018 REGULAR BOARD MEETING MINUTES AND THE AUGUST 27, SPECIAL BOARD MEETING MINUTES, AUGUST 2018 TREASURER'S REPORT AND ALL SEPTEMBER BILLS CLAIMED LIST IN THE AMOUNT OF \$39,272.45.

Motion: Trustee Drayer    Ayes: All  
Second: Trustee Elmore    Nays: None  
Motion Passed

D. Business Manager's Financial Review

- Doreen Berrien-Business Office Manager, presented the financial report in detail

8. New Business

- A. Transfer \$100,000 from Wintrust Money Market account to the local bank general checking

MOVE TO APPROVE THE TRANSFER OF \$100,000 FROM THE WINTRUST MONEY MARKET ACCOUNT TO THE LOCAL BANK GENERAL CHECKING ACCOUNT TO PAY INVOICES AND MAKE PAYROLL

Motion: Trustee Elmore    Ayes: All  
Second: Trustee Tyler    Nays: None  
Motion Passed

B. Close the Library on Friday, December 7, 2018

MOVE TO APPROVE CLOSING THE LIBRARY ON FRIDAY DECEMBER 7, 2018 FOR A STAFF DEVELOPMENT DAY

Motion: Trustee Drayer    Ayes: All  
Second: Trustee Tyler    Nays: None  
Motion Passed

C. Close the Library on Sunday, December 23, 2018

MOVE TO APPROVE CLOSING THE LIBRARY ON SUNDAY DECEMBER 23, 2018 FOR THE DAY BEFORE CHRISTMAS EVE

Motion: Trustee Drayer    Ayes: All  
Second: Trustee Elmore    Nays: None  
Motion Passed

D. Strategic Plan Discussion

- This line item is tabled until October's meeting

9. Old Business

- None

10. Director's Report

- Director Brian Vagt discussed his report in detail

11. Communications

- None

12. Executive Session

Pursuant to 5 ILCS 120/2, go into Executive Session for the purpose to "discuss the appointment, employment, compensation, discipline, performance or discipline of specific employees of the public body"

MOVE TO GO INTO EXECUTIVE SESSION PURSUANT TO 5 ILCS 120/2 FOR THE PURPOSE TO "DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, AND PERFORMANCE

13. Adjournment

MOVE TO ADJOURN 7:10 PM

Consensus