



## **BOARD OF TRUSTEES**

Regular Meeting

21 August 2018

1. Call to Order & Roll Call-6:00 PM

Trustees Present: Drayer, Elmore, Tatum, Tyler, Uza, Dixon

Trustees Absent: Mays-Browne

2. Recognition of visitors

- Norman Eallanrdo-Independent Construction Services
- Percy Harris-Homewood Board of Directors Trustee
- Doreen Berrien-Business Office Manager

3. Public Comment

- Norman Eallanrdo presented his update for the window repair/replacement project. A motion has been added to move forward with the project.

**MOVE TO APPROVE A SPECIAL MEETING TO BE HELD ON  
MONDAY AUGUST 27, 2018 TO MOVE FORWARD WITH THE  
WINDOW REPAIR/REPLACEMENT PROJECT**

Motion: Trustee Drayer

Ayes: All

Second: Trustee Elmore

Nays: None

Motion Passed

4. Approval/adjustment of agenda

- A. Move line item #8 Departmental Reports, Doreen Berrien to give financial report after line item #5C Bills Claim Lists

Ayes: All  
Motion Passed

5. Consent Agenda (action for all)

- A. Approval of Minutes: July 17, 2018 Regular board meeting minutes

- B. Treasurer's Report

- July 2018

- C. Bill Claimed Lists

- July 2018 #3 \$450.79
- August 2018 \$23,630.40
- August 2018 #2 \$10,214.01

MOVE TO ACCEPT THE CONSENT AGENDA; INCLUDING THE JULY 17, 2018 REGULAR BOARD MEETING MINUTES, JULY 2018 TREASURER'S REPORT, JULY 2018 #3 BILLS CLAIMED LIST IN THE AMOUNT OF \$450.79, THE AUGUST 2018 BILLS CLAIMED LIST IN THE AMOUNT OF \$23,630.40 AND THE AUGUST #2 BILLS CLAIMED LIST IN THE AMOUNT OF \$10,214.01.

Motion: Trustee Drayer Ayes: All  
Second: Trustee Elmore Nays: None  
Motion Passed

- Financial report as well as an incident report was given by the Business Office Manager, Doreen Berrien.

6. New Business

- A. Transfer \$100,000 from Wintrust Money Market account to the local bank general checking

MOVE TO APPROVE THE TRANSFER OF \$100,000 FROM THE WINTRUST MONEY MARKET ACCOUNT TO THE LOCAL BANK GENERAL CHECKING ACCOUNT TO PAY INVOICES AND MAKE PAYROLL

Motion: Trustee Drayer Ayes: All  
Second: Trustee Tyler Nays: None  
Motion Passed

B. Acceptable Use Policy: Computer and Online Resources Revision

MOVE TO APPROVE ACCEPTABLE USE POLICY: COMPUTER AND  
ONLINE RESOURCES REVISION AS PRESENTED

Motion: Trustee Drayer Ayes: All  
Second: Trustee Tyler Nays: None  
Motion Passed

B. Meeting Room Policy

MOVE TO APPROVE MEETING ROOM POLICY: REVISION AS  
PRESENTED

Motion: Trustee Drayer Ayes: All  
Second: Trustee Tyler Nays: None  
Motion Passed

7. Old Business

A. Board of Trustees Officer Election

MOVE TO APPROVE MAINTAINING OFFICERS IN PLACE FOR 1 YEAR

Motion: Trustee Drayer Ayes: All  
Second: Trustee Uza Nays: None  
Motion Passed

8. Departmental Reports

- Rhonda Ruffin-Information Services Manager
- Sheila Adams –Circulation Manager

9. Director's Report

- Director Brian Vagt discussed his report in detail

10. Communications

- None

11. Adjournment

MOVE TO ADJOURN 7:57 PM

Consensus