



## **Acceptable Use Policy: Computer and Online Resources**

Libraries make it possible for individuals, with proper identification, to have access to the information they need to make informed decisions. Glenwood-Lynwood Public Library District is committed to networking that maximizes the use of resources of all type of libraries. Every library user benefits from expanded access to information beyond the walls of a single library building.

As the primary information source for residents of the communities we serve, and in response to continuing advances in technology, the Glenwood-Lynwood Public Library District provides access to electronic and online information resources including the World Wide Web to enhance our collection in size, depth, and currency.

Consistent with the provision of materials in other formats, the library provides this access in adherence to the principles of library service outlined by the American Library Association, Illinois Library Association and the State of Illinois.

**The library does not filter\*\*\* but there are prohibited activities that aren't allowed with use of our computers.**

### **Prohibited Activities:**

1. Transmitting of offensive or harassing messages and/or images.
2. Offering for sale or use of any substance in possession which is prohibited by law.
3. Causing harm to other or damaging property: Engaging in defamation, cyberbullying, vandalism, uploading viruses, altering computer settings, and hacking.
4. Invading the privacy of others as well as harassing other users or Library Staff.
5. Streaming content for illegal websites such as Bit Torrent, Project Free TV, etc..
6. Assisting patrons on altering, changing or modifying financial & legal documents and doctor's notes & letters to employers and/or for insurance reasons. This constitutes as fraud per the library's lawyers.

The Library reserves the right to terminate the session as well as suspend or terminate the Library privileges of anyone who engages in unacceptable use or whose computer use disrupts Library service, or violates Library policies or procedures.

Glenwood-Lynwood Public Library District recognizes electronic information networks such as the Internet may contain material that is inappropriate for children, therefore only a minor who has a signed Electronic Access User agreement signed by their parent or guardian, on file, may have access to the Internet. Parents are expected to monitor and supervise their children's use of the Internet. Library staff is unable to monitor children's use. Parents are encouraged to discuss with their children issues of appropriate use and electronic information network safety.

***Violation of any aspect of the library district's policies, guidelines, and procedures will result in the loss of library privileges.***

\*\*\*The Children's Internet Protection Act (CIPA) requires that schools and libraries who receive federal funds for internet telecommunications must filter all computers connected to the internet. The Glenwood-Lynwood Public Library District does not receive federal funds for internet telecommunications, therefore is not required to filter internet access.