



**BOARD OF TRUSTEES**  
Regular Meeting

20 February 2018

1. Call to Order & Roll Call-6:04 PM

Trustees Present: Dryer, Mays-Browne, Tatum, Uza, Dixon  
Trustee Elmore arrived at 6:26 PM  
Trustee Absent: Tyler

2. Recognition of visitors

- None

3. Public Comment

- None

4. Approval/adjustment of agenda

5. Consent Agenda (action for all)

A. Approval of Minutes: January 16, 2018 Regular Meeting Minutes

B. Treasurer's Report

- January 2018

C. Bill Claimed Lists

- January 2018 #3      \$ 530.00
- February 2018      \$39,775.18
- February 2018      \$ 5,503.02

**MOVE TO ACCEPT THE CONSENT AGENDA; INCLUDING THE  
JANUARY 16, 2018 REGULAR BOARD MEETING MINUTES, JANUARY  
2018 TREASURER'S REPORT AND THE JANUARY 2018 #3 AND  
FEBRUARY 2018 BILLS CLAIMED LIST IN THE AMOUNT OF \$45,808.20.**

Motion: Trustee Mays-Browne      Ayes: All  
Second: Trustee Tatum              Nays: None  
Motion Passed

6. New Business

- A. Transfer \$200,000.00 from library Max Safe account to the library's general checking account

MOVE TO APPROVE THE TRANSFER OF \$200,000.00 FROM THE LIBRARY'S MAX SAFE ACCOUNT TO THE LIBRARY'S GENERAL CHECKING ACCOUNT TO PAY INVOICES AND PAYROLL.

Motion: Trustee Drayer              Ayes: All  
Second: Trustee Mays-Browne      Nays: None  
Motion Passed

- B. 2018-01 Abatement Ordinance

MOVE TO APPROVE THE 2018-01 ABATEMENT ORDINANCE

Motion: Trustee Uza                  Ayes: All  
Second: Trustee Drayer              Nays: None  
Motion Passed

- C. Policy review  
Sick time

MOVE TO APPROVE THE SICK TIME POLICY AS PRESENTED

- This item is tabled for discussion until the March meeting, no action taken

7. Old Business

- A. Window Repair/Replacement Issue Timeline discussion

- Bidding documents ready in March
- Due April 16<sup>th</sup> to be approved by the board

- B. Library Director Search Discussion

- The board was joined by Business Office Manager, Doreen Berrien, Circulation Manager, Sheila Adams and Information Services Manager, Rhonda Ruffin
- Three applicants have applied since the ad posted.

- In the event the Director's position is not filled by the time of retirement, Director Parker recommends Rhonda Ruffin and Sheila Adams to become co-interim Directors. She indicated that they are quite adept at handling anything that can arise and they can call her if anything comes up that they can't handle.
- March 27<sup>th</sup> board meeting, the Board will review the candidate packets which will include resumes and essay question responses.
- The board reviewed and selected eleven questions to be answered by the candidates, including a wrap up question.
- The Staff and Board will meet the candidates on Friday April 13 and Saturday April 14<sup>th</sup> and the selection for Director will hopefully be made at the April 17<sup>th</sup> board meeting.
- Director Parker last day is June 22, 2018.

8. Directors Report

- Director Parker and trustees discussed the director's report in detail.

9. Communications

- None

10. Adjournment

MOVE TO ADJOURN 7:44 PM

Motion: Trustee Uza           Ayes: All  
Second: Trustee Elmore       Nays: None  
Motion Passed