



BOARD OF TRUSTEES
Regular Meeting Minutes

20 September 2016

1. Call to Order & Roll Call-6:03 PM

Trustees Present: Drayer, Elmore, Mays-Browne, Tatum, Tyler, Uza, Dixon

2. Recognition of visitors

None

3. Public Comment

None

4. Approval/adjustment of agenda with amendments

Motion: Trustee Elmore Ayes: All
Second: Trustee Tyler Nays: None
Motion Passed

5. Consent Agenda (action for all)

A. Approval of Minutes: 19 July 2016

B. Treasurer's Report

- July and August 2016

C. Bills Claimed Lists

- July 2016 #3 - \$1,329.30
- August 2016 -\$29,476.08
- September 2016-\$33,253.91
- September 2016 #2-\$6309.50

MOVE TO ACCEPT THE CONSENT AGENDA; INCLUDING THE JULY 19, 2016 REGULAR BOARD MEETING MINUTES, AUGUST 2016 TREASURER'S REPORT AND ALL BILLS CLAIMED LISTS FOR JULY 2016 #3, AUGUST 2016, SEPTEMBER 2016, AND SEPTEMBER 2016 #2 IN THE AMOUNT OF \$70,369.18.

Motion: Trustee Tatum Ayes: All
Second: Trustee Elmore Nays: None
Motion Passed

6. New Business

A. Close the library on Friday December 2, 2016.

MOVE TO APPROVE CLOSING THE LIBRARY ON FRIDAY DECEMBER 2, 2016 FOR A STAFF DEVELOPMENT DAY.

Motion: Trustee Drayer Ayes: All
Second: Trustee Tatum Nays: None
Motion Passed

B. Transfer \$250,000 from Wintrust MAXSAFE to the Library general account to pay invoices and payroll.

MOVE TO APPROVE THE TRANSFER \$250,000 FROM WINTRUST MAXSAFE TO THE LIBRARY GENERAL ACCOUNT TO PAY INVOICES AND PAYROLL

Motion: Trustee Elmore Ayes: All
Second: Trustee Tyler Nays: None
Motion Passed

C. Transfer \$15,241 from the General Fund to the Building and Site Special Fund

MOVE TO APPROVE THE TRANSFER \$15,241 FROM THE GENERAL FUND TO THE BUILDING AND SITE SPECIAL FUND, TO BALANCE OUT THE DEFICIT FROM 2014.

Motion: Trustee Tyler Ayes: All
Second: Trustee Drayer Nays: None
Motion Passed

D. Close the Special Funds - Building and Site fund

MOVE TO APPROVE THE CLOSURE OF THE SPECIAL FUNDS -
BUILDING AND SITE FUND

Motion: Trustee Uza Ayes: All
Second: Trustee Mays-Browne Nays: None
Motion Passed

E. Policy Review and approval

MOVE TO APPROVE THE FOLLOWING NEW POLICY FOR ALCHOLIC
BEVERAGES WITH AMENDMENTS

Motion: Trustee Uza Ayes: All
Second: Trustee Drayer Nays: None
Absent: Tyler
Motion Passed

MOVE TO APPROVE THE FOLLOWING NEW POLICY FOR
BACKGROUND CHECKS

Motion: Trustee Mays-Browne Ayes: All
Second: Trustee Elmore Nays: None
Absent: Tyler
Motion Passed

MOVE TO APPROVE THE FOLLOWING NEW POLICY FOR TRAVEL
EXPENSES REIMBURSEMENT

Motion: Trustee Elmore Ayes: All
Second: Trustee Mays-Browne Nays: None
Absent: Tyler
Motion Passed

7. Directors Report

- Congratulations to Rhonda Ruffin, Information Services Manager, on receiving her Master's Degree.
- New Maintenance person has been hired. Eugene Oostema is currently in training with Andy.
- Director Parker recommended canceling October board meeting, as it falls during the Illinois Library Association Conference. There was a consensus with the board to cancel this meeting.
- The Library has been approved to be a Passport Acceptance Agency. The management team will be trained in November.
- October 15, dedicating the pier to Dennis Marlow, former trustee.

8. Communications

- None

9. Executive Session

- None

10. Adjournment

MOVE TO ADJOURN AT 6:50 PM

Motion: Trustee Uza	Ayes: All
Second: Trustee Elmore	Nays: None
Motion Passed	