



**BOARD OF TRUSTEES**  
Regular Meeting

16 November 2010

1. Call to Order & Roll Call-7:12 PM

Trustees Present: Marlow, Mays-Browne, Peters, Uza. Trustee Dixon arrived  
at 7:13PM

Trustees Absent: Spencer, Bell

2. Recognition of visitors

Leando Lynch, Glenwood resident

3. Approval/adjustment of agenda

**MOVE TO APPROVE THE ADJUSTMENT OF AGENDA.**

Motion: Trustee Marlow                      Ayes: All  
Second: Trustee Mays-Browne          Nays: None  
Trustees Absent: Spencer, Bell

4. Visitors comments on agenda items

- The Vice-President invited Leando Lynch to state his grievance and that he would have 5 minutes to do so. Mr. Lynch stated his grievance, upon which Trustees Peters and Dixon asked Mr. Lynch questions regarding specifics of the grievance. Once completed Trustee Marlow thanked him for his time and that the board would respond in writing within 30 days to his grievance.

5. Consent Agenda (action for all)

- A. Approval of Minutes: 19 October 2010
- B. Treasurer's Report
- C. Bills Claimed List

**MOVE TO ACCEPT THE CONSENT AGENDA, INCLUDING THE OCTOBER 19, 2010**

BOARD MEETING MINUTES, THE OCTOBER 2010 TREASURER'S REPORT AND ALL BILLS CLAIMED LISTS FOR OCTOBER 2010.

Motion: Trustee Dixon           Ayes: All  
Second: Trustee Uza           Nays: None  
Trustees Absent: Spencer, Bell

6. Directors Report

- Director Parker attended the November SWAN meeting. It was a preliminary budget update meeting and she was happy to report that the SWAN fees that was projected for FY 2011 was 2% less than what was originally thought.
- The MLS delivery task force has been meeting every two weeks. At this time, the system funded delivery is going to end on January 31, 2011. An independent delivery vendor will begin delivery service on February 1, 2011.
- Ford Heights Library passed a referendum. They have asked for a current accounting of what fees they are in arrears to the library for.

7. Communications

- No formal written communications were received, however Trustee Uza stated that many patrons have commented in the Lynwood Village Hall that patrons commended the board on what a great job they did on the parking lot lighting and moving of the handicapped spaces.

8. New Business

A. General Obligation Bond payment of \$349,146.25 (Action)

MOVE TO APPROVE THE GENERAL OBLIGATION BOND PAYMENT OF \$349,146.25 FROM THE DEBT SERVICE FUND.

Motion: Trustee Uza           Ayes: All  
Second: Trustee Dixon       Nays: None  
Trustees Absent: Spencer, Bell

B. Staff/Board Holiday Dinner (Discussion/Action)

MOVE TO APPROVE THE BOARD OF TRUSTEES TO PAY FOR THE MEAT DISHES AND REFRESHMENTS OUT OF THE TRUSTEE LINE ITEM FOR THE STAFF/BOARD HOLIDAY DINNER ON DECEMBER 17<sup>TH</sup> AT 5:30 PM.

Motion: Trustee Uza           Ayes: All  
Second: Trustee Dixon       Nays: None  
Trustees Absent: Spencer, Bell

C. Close Library Sunday May 22, 2011 for "Final Destination" program for Students (Discussion/Action)

MOVE TO CLOSE THE LIBRARY ON SUNDAY MAY 22, 2011 SO THAT LOCAL STUDENTS MAY PARTICIPATE IN THE FINAL DESTINATION PROGRAM.

Motion: Trustee Uza           Ayes: All  
Second: Trustee Dixon       Nays: None  
Trustees Absent: Spencer, Bell

D. Interlibrary Loans policy changes (Discussion/Action)

MOVE TO AMEND THE INTERLIBRARY LOAN POLICY TO REQUIRE NON RESIDENTS REQUESTING INTERLIBRARY LOANS FROM GLENWOOD-LYNWOOD, TO PICK UP THE ITEMS AT THEIR HOME LIBRARY AND TO CHARGE \$5 FOR EVERY INTERLIBRARY LOAN RECEIVED FROM OUTSIDE OF THE STATE OF ILLINOIS.

Motion: Trustee Dixon       Ayes: All  
Second: Trustee Peters       Nays: None  
Trustees Absent: Spencer, Bell

E. Staff Materials Purchase Policy – Exhibit 2 (Discussion/Action)

MOVE TO APPROVE THE STAFF MATERIALS PURCHASE POLICY AS PRESENTED.

Motion: Trustee Uza           Ayes: All  
Second: Trustee Peters       Nays: None  
Trustees Absent: Spencer, Bell

F. Staff Breaks Policy – Exhibit 3 (Discussion/Action)

MOVE TO APPROVE THE STAFF BREAKS POLICY AS PRESENTED.

Motion: Trustee Peters       Ayes: All  
Second: Trustee Uza           Nays: None  
Trustees Absent: Spencer, Bell

9. Old Business

A. Capital Improvement

I. Security cameras (Discussion/Action)

MOVE TO ACCEPT THE INSTALLATION OF SECURITY CAMERAS INSIDE AND OUTSIDE OF THE LIBRARY

Motion: Trustee Uza           Ayes: All  
Second: Trustee Dixon       Nays: None  
Trustees Absent: Spencer, Bell

II. Library sign Exhibit 4 (Discussion/Action)

- The library maintenance person will paint the lettering of the sign.

B. Pin Audit – Exhibit 5 (Discussion/Action)

MOVE TO INSTRUCT THE LIBRARY ATTORNEY TO PROCEED WITH THE ANNEXATION PROCESS.

Motion: Trustee Peters      Ayes: All  
Second: Trustee Uza      Nays: None  
Trustees Absent: Spencer, Bell

10. Executive Session

"For the purpose to discuss, the appointment, discipline, performance or dismissal of specific employees of the public body..."

Motion: Trustee Mays-Browne      Ayes: All  
Second: Trustee Dixon      Nays: None  
Trustees Absent: Spencer, Bell

Start 8:06 PM    Ended 8:09 PM

11. Adjournment

MOVE TO ADJOURN AT 8:09 PM

Motion: Trustee Peters      Ayes: All  
Second: Trustee Uza      Nays: None  
Trustees Absent: Spencer, Bell