



BOARD OF TRUSTEES
Regular Meeting

17 May 2011

1. Call to Order & Roll Call-7:01 PM

Trustees Present: Dixon, Peters, Mayes-Browne, Uza, Bell
Trustees Absent: Spencer; Trustee Peters left at 8:30 PM

2. Recognition of visitors

Christopher Wager, Library Staff Member
Bridget Ratliff, Glenwood Resident
Barbara Elmore, Glenwood Resident
Twone Thomas, Glenwood Resident and Village Trustee

3. Approval/adjustment of agenda

MOTION TO MOVE NEW BUSINESS ITEM 6A TO 3A.

Motion: Trustee Peters Ayes: All
Second: Trustee Mays-Browne Nays: None
Absent: Trustee Spencer

4. Visitors comments on agenda items

5. Consent Agenda (action for all)

A. Approval of Minutes: 19 April 2011
B. Treasurer's Report
C. Bills Claimed List

- Director Parker discussed the treasurer's report and the bills claimed list in detail.

MOVE TO ACCEPT THE CONSENT AGENDA, WITH CHANGES, INCLUDING THE APRIL 19, 2011 BOARD MEETING MINUTES, THE APRIL 2011 TREASURER'S REPORT AND ALL BILLS CLAIMED LISTS FOR MAY 2011.

Motion: Trustee Mays-Browne Ayes: All
Second: Trustee Uza Nays: None
Absent: Trustee Spencer

6. New Business

A. Oath of Office for new library trustee, Barbara Elmore

- Item moved to 3A

B. Election of Trustee Officers (Action)

- Michael Bell-President
- Janet Uza-Vice President
- Angela Dixon-Treasurer
- Eric Peters-Secretary

C. Christopher Wager, library staff member – Grievance - Exhibit pre 1, 1, 1a, 1b, 1c,1d, 1e, 1f

The President, Mr. Bell, invited Christopher Wager to state his grievance. Mr. Wager stated his grievance to the board upon which Trustees Peters and Dixon asked Mr. Wager questions regarding specifics of the grievance. Once completed Mr. Bell thanked him for his time and advised him that a determination would be made and a letter would be forwarded to him.

D. Ordinance 2011-02 .02 Building and Maintenance Levy – Exhibit 2 (Action)

MOVE TO APPROVE ORDINANCE 2011-02 .02 BUILDING AND MAINTENANCE LEVY

Motion: Trustee Uza Ayes: All
Second: Trustee Peters Nays: None
Absent: Trustee Spencer

E. Interest Payment on the Glenwood-Lynwood Public Library 2005 General Obligation Bond #630 5867 due June 1, 2011.

MOVE TO APPROVE THE INTEREST PAYMENT OF \$135,515.00 ON THE GLENWOOD-LYNWOOD PUBLIC LIBRARY 2005 GENERAL OBLIGATION BOND #630 5867, DUE JUNE 1, 2011.

Motion: Trustee Mays-Browne Ayes: All
Second: Trustee Uza Nays: None
Absent: Trustee Spencer

F. Close the Library on Friday August 12, 2011 for staff training (Discussion/Action)

MOVE TO CLOSE THE LIBRARY ON FRIDAY AUGUST 12, 2011 FOR A STAFF TRAINING DAY.

Motion: Trustee Uza Ayes: All
Second: Trustee Mays-Browne Nays: None
Absent: Trustee Spencer

G. Preliminary FY 2011-2012 Budget – Exhibit 3 (Discussion)

Director Parker and the Trustees discussed the preliminary budget and made adjustments as recommended by board. Director Parker will go through the budget one more time before

submitting it for a final approval at the June meeting. Trustee Dixon wanted to know what percentage of the budget goes toward the use of the bookmobile.

7. Old Business

A. Personnel Policies A-F – Exhibit 4 (Discussion/Action)

MOVE TO APPROVE THE FOLLOWING PERSONNEL POLICIES WITH AMENDMENTS:

ADVANCEMENT, BREAKS, COMPASSIONATE LEAVE, CONTINUING EDUCATION, DRUG FREE WORKPLACE, EMPLOYEE BLOOD DONATION POLICY, EMPLOYEE HEALTH, DENTAL AND LIFE INSURANCE, LIBRARY DIRECTOR HEALTH, DENTAL AND LIFE INSURANCE, EMPLOYMENT CLASSIFICATION FLSA (FAIR LABOR STANDARDS ACT), EXPENSE REIMBURSEMENT, FAMILY MEDICAL LEAVE (FMLA) AND FAMILY MILITARY LEAVE.

Motion: Trustee Uza Ayes: All
Second: Trustee Mays-Browne Nays: None
Absent: Trustee Spencer
Trustee Peters left at 8:30 PM

B. Staff Salary Schedule, move to Old Business June Board meeting

8. Directors Report

During one of Ford Heights board meetings, there was a motion to pay the Glenwood/Lynwood library \$4,000 to go towards the debt that is owed. If asked, Director Parker along with Trustee Bell and Trustee Mays-Browne will attend the next Ford Heights board meeting. Director Parker reminded Trustee Peters to renew his Freedom of Information Act officer certification. Trustee Dixon requested that the Donors Forum Database for grants and funding be promoted in a newsletter to the patrons.

9. Communications

None.

10. Executive Session

MOVE TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE TO DISCUSS “THE EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY” AT 8:49PM

Motion: Trustee Mays-Browne Ayes: All
Second: Trustee Uza Nays: None
Absent: Trustee Spencer, Trustee Peters

MOVE TO COME OUT OF EXECUTIVE SESSION AT 9:27 PM

Motion: Trustee Uza Ayes: All
Second: Trustee Mays-Browne Nays: None
Absent: Trustee Spencer, Trustee Peters

11. Adjournment

MOVE TO ADJOURN AT 9:28 PM

Motion: Trustee Uza Ayes: All
Second: Trustee Mays-Browne Nays: None
Absent: Trustee Spencer, Trustee Peters