

GLENWOOD-LYNWOOD PUBLIC LIBRARY DISTRICT

BOARD OF TRUSTEES

Regular Meeting

19 May 2009

1. Call to Order & Roll Call-7:00 PM

Trustees Present: Bell, Marlow, Spencer, Uza, Mays-Browne
Trustee Dixon arrived 7:05 PM, Peters arrived 7:50 PM

2. Recognition of visitors

Kathy Roegge-MLS Consultant
Chris Wager-Glenwood Resident/Library Staff

3. Approval/adjustment of agenda

MOVE TO ACCEPT AGENDA DATED 19 MAY 2009.

Motion: Trustee Bell Ayes: All
Second: Trustee Uza Nays: None

4. Visitors comments on agenda items

- Kathy Roegge the MLS consultant discussed in detail the evaluation process for library director.
- The recommendation for the evaluation process from Kathy Roegge was to form a committee of 3, work with Director Parker to work on putting a form in process.
- The 3 volunteers for the committee are Trustee Spencer, Trustee Uza, and Trustee Bell.
- The committee will develop an evaluation process for the director position.

5. New Facility Update

No new facility updates. There was a question from Trustee Bell regarding overdue charges. This could be an error with the staff or a glitch in the system. Director Parker is monitoring the problem and this is being investigated on a case by case basis. There is also a concern for other patrons regarding the overdue charges. Swan has been contacted regarding the overdue charges.

6. Consent Agenda (action for all)

- A. Approval of Minutes: 21 April 2009
 - Director Parker will make changes to the April minutes as discussed.
- B. Treasurer's Report
- C. Bills Claimed List
 - Purchase of postal meter after the fiscal year.
 - Security code will be issued for the postal meter.
- D. Construction Project Invoices

MOVE TO ACCEPT THE CONSENT AGENDA WITH CHANGES AND MODIFICATIONS.

Motion: Trustee Bell Ayes: All
Second: Trustee Spencer Nays: None

7. Directors Report

- Appraisal for building completed. Will submit to insurance company for more accurate insurance coverage.
- Director Parker discussed building a shed in the back of the building for storage. Village has approved the space for shed and building permit is in place.
- Finance committee meeting will take place on Monday June 8th, Tuesday June 9th, or Wednesday June 10th.

8. Communications

- Patron Mary Reynolds commented on the patron survey that she finds the library staff is very helpful.
- Letter from Brookwood School District 167 Board of Trustees releasing the library from the land lease at 320 Glenwood-Lansing Road effective 5/1/09.

9. New Business

A. Oath of Office for Elected Officials

- Trustee Bell read the Oath of Office for Elected Officials. Certificates were signed.

B. Election of Board of Trustee Officers (ACTION by paper ballot)

Nomination for President Michael Bell

Motion: Trustee Marlow Ayes: All
Second: Trustee Peters Nays: None

Michael Bell is now President

Nomination for Vice President: Dennis Marlow

Motion: Trustee Mays-Browne Ayes: 6

Second: Trustee Spencer Nays: 1

Dennis Marlow is now Vice President

Nomination for Treasurer Janet Uza

Motion: Trustee Dixon Ayes: All
Second: Trustee Peters Nays: None

Janet Uza is now Treasurer

Nomination for Secretary Eric Peters

Motion: Trustee Bell
Second: Trustee Dixon

Ayes: All
Nays: None

Eric Peters is now Secretary

10. Old Business

A. Glenwood-Lynwood Strategic Plan Draft FY2009-2012 (DISCUSSION)

- Email Director Parker your vision statement to by the end of next week.

B. SWAN Operational Glitches add to old business for June meeting.

11. Executive Session

Not needed

12. Adjournment

Adjournment by consensus at 8:55 PM

Motion: Trustee Bell
Second: Trustee Dixon

Ayes: All
Nays: None