



BOARD OF TRUSTEES
Regular Meeting

19 July 2011

1. Call to Order & Roll Call-7:01 PM

Trustees Present: Dixon, Elmore, Mays-Browne, Peters, Spencer, Uza, Bell

2. Recognition of visitors

None

3. Approval/adjustment of agenda

MOTION TO APPROVE THE ADJUSTMENT OF THE AGENDA

Motion: Trustee Mays-Brown Ayes: All
Second: Trustee Uza Nays: None

4. Visitors comments on agenda items

None

5. Consent Agenda (action for all)

- A. Approval of Minutes: 17 May 2011
- B. Treasurer's Report
- C. Bills Claimed List

- Director Parker discussed the treasurer's report and the bills claimed list in detail.

MOVE TO ACCEPT THE CONSENT AGENDA, WITH AMENDMENTS, INCLUDING THE MAY 17, 2011 BOARD MEETING MINUTES, THE MAY AND JUNE 2011 TREASURER'S REPORT AND ALL BILLS CLAIMED LISTS FOR JUNE AND JULY 2011

Motion: Trustee Mays-Browne Ayes: Dixon, Elmore, Mays-Browne, Peters, Uza, Bell
Second: Trustee Peters Nays: None
Abstain: Trustee Spencer

6. New Business

A. Ordinance 2011-03 Non-Residence Ordinance - Exhibit 1 (Action)

MOVE TO APPROVE ORDINANCE 2011-03 NON- RESIDENCE ORDINANCE

Motion: Trustee Uza Ayes: All
Second: Trustee Elmore Nays: None

B. Notary Public Policy - Exhibit 2 (Discussion/Action)

MOVE TO APPROVE THE NOTARY PUBLIC POLICY AS PRESENTED

Motion: Trustee Elmore Ayes: Dixon, Elmore, Mays-Browne, Spencer, Uza, Bell
Second: Trustee Dixon Nays: None
Abstain: Trustee Peters

C. Bookmobile White Paper - Exhibit 3 (Discussion)

Director Parker suggested updating the exterior of the bookmobile. The staff has been working on a marketing plan for the bookmobile and sprucing up the exterior would cost approximately \$30,000. Trustee Spencer stated that patrons could be reached without the bookmobile and she suggested that the library market it in a different way.

D. FY 2011-2012 Budget – Exhibit 4 (Discussion/Action)

MOVE TO APPROVE THE BUDGET FOR FISCAL YEAR 2011-2012 WITH SUGGESTED CHANGES

Motion: Trustee Uza Ayes: All
Second: Trustee Mayes-Browne Nays: None

E. Library Policies Review/Revision- Exhibit 5 (Discussion/Action)

MOVE TO APPROVE THE LIBRARY POLICES AS PRESENTED:

BILLS CLAIMED PAYMENT POLICY, COMPLAINT POLICY, CONFIDENTIALITY OF PATRON RECORDS, CREDIT CARD POLICY, DISPLAYS AND EXHIBITS, ELECTRONIC AND ONLINE INFORMATION RESOURCES POLICY, FAX POLICY, GIFT POLICY, HOURS OF SERVICE, INTERLIBRARY LIBRARY POLICY LIBRARY CARD POLICY, LIBRARY CLOSING POLICY, MEDICALLY NECESSARY ANIMALS POLICY, MEETING ROOM POLICY, MILEAGE REIMBURSEMENT POLICY, NON-RESIDENT BORROWING PRIVILEGES POLICY, OVERDUE BOOKS, FINES, LOST AND PAID POLICY, PATRON BEHAVIOR, RESIDENT BORROWING PRIVILEGES POLICY, STAFF AND TRUSTEE FINES POLICY, UNATTENDED CHILDREN POLICY

Motion: Trustee Uza Ayes: All
Second: Trustee Peters Nays: None

7. Old Business

A. Staff Salary Schedule, Trustee Peters copy – Exhibit 6 (Discussion)

Trustee Peters presented the Staff Salary Schedule in detail to the board. Director Parker suggested the board continue to work on the salary schedule in preparation for FY 2012-2013.

8. Director's Report

- Ford Heights made a payment toward their debt of \$4,000 to the Glenwood-Lynwood Library.
- A plaque and a gift card will be presented to former Trustee Dennis Marlow on August 12, 2011 at the luncheon for the staff.
- Representative Thaddeus Jones will be hosting a town hall meeting on September 12, 2011 at the library.
- Director Parker suggested selling advertisement space in the newsletter to offset the cost of printing the newsletter, which the board agreed to. The ad space will be made available in the January-May 2012 newsletter.

9. Communications

- Trustee Peters read a letter from the Library's attorney, Klein, Thorpe and Jenkins, stating that there would be a \$5 per hour increase in fees.

10. Adjournment

MOVE TO ADJOURN AT 8:51 PM

Motion: Trustee Uza Ayes: All
Second: Trustee Mays-Browne Nays: None