



BOARD OF TRUSTEES
Regular Meeting

21 February 2012

1. Call to Order & Roll Call-7:05 PM

Trustees Present: Elmore, Spencer, Uza, Bell

Trustees Absent: Mays-Browne

Trustee Peters arrived at 7:06 PM, Trustee Dixon arrived at 7:20 PM

2. Recognition of visitors

None

3. Approval/adjustment of agenda

MOVE TO APPROVE THE AGENDA WITH CORRECTIONS

Motion: Trustee Spencer Ayes: All

Second: Trustee Uza Nays: None

Trustees Absent: Mays-Browne

4. Visitors comments on agenda items

None

5. Consent Agenda (action for all)

A. Approval of Minutes: 17 January 2012

B. Treasurer's Report

C. Bills Claimed List

**MOVE TO ACCEPT THE CONSENT AGENDA, INCLUDING THE JANUARY 17, 2012
BOARD MEETING MINUTES, THE JANUARY 2012 TREASURER'S REPORT AND
ALL BILLS CLAIMED LISTS FOR JANUARY 2012 WITH AMENDMENTS**

Motion: Trustee Elmore Ayes: All

Second: Trustee Uza Nays: None

Trustees Absent: Mays-Browne

6. New Business

A. Open Meetings Act Trustee Compliance – Exhibits 1, 1A, 1B (Discussion)

- Director Parker requested that all trustees complete the required Open Meetings Act online training by the end of March and to print the completion certificate and forward to her so it may be filed in the official library Board book.
- There have been a lot of discussions at some of the meetings that Director Parker has attended in regards to “what is a public meeting”. The library attorney reiterates the Attorney General’s opinion that elected public body members should not discuss any public body information outside of meetings, or it may be considered a violation of the Open Meetings Act.

B. Change April 17, 2012 meeting to April 16, 2012 (Discussion/Action)

MOVE TO CHANGE TUESDAY APRIL 17, 2012 MEETING TO MONDAY APRIL 16, 2012

Motion: Trustee Uza Ayes: All
Second: Trustee Peters Nays: None
Trustees Absent: Mays-Browne

C. FY 2012-2013 Abatement Ordinance – Exhibit 2(Action)

MOVE TO ACCEPT ORDINANCE 2012-01 ABATEMENT ORDINANCE AS READ BY TRUSTEE PETERS

Motion: Trustee Dixon Ayes: All
Second: Trustee Peters Nays: None
Trustees Absent: Mays-Browne

D. Salary Schedule – Exhibit 3 (Discussion/Action)

- Trustee Peters gave a detailed presentation of proposed percentage increases for staff salaries. This item will be placed on April’s agenda for further discussion once Director Parker has obtained further information needed for the FY2012-2013 budget.

7. Old Business

A. Director’s Evaluation (Action)

MOVE TO INCREASE DIRECTOR’S PARKER SALARY BY 2% FOR FY 2011-2012.

Motion: Trustee Dixon Ayes: All
Second: Trustee Elmore Nays: None
Trustees Absent: Mays-Browne

B. Creating a Library Foundation - 501(c)3 Exhibit 2 (Discussion)

- Director Parker will be attending a workshop in regards to creating a Library Foundation; she will have more information about it at the March meeting.

8. Director's Report

- Director Parker and the library staff discussed creating a tech/media area for patrons, which could include building a sound proof room in the teen area for movie and music making and editing. Some of the larger libraries are starting to add media rooms in their libraries and have been getting a large response from patrons. This addition will attract more people to that particular area regardless of their age. Director Parker stated that as a library we have to think of way to recreate ourselves as more than a book depository since patrons are checking out less books and asking for more in regards to technology.

Director Parker asked the board for a commitment of money to build the sound proof room and purchase equipment if grant monies are not received. The monies would come out of the remaining capital fund, which can only be used for building related issues. The board agreed to commit money for the project.

9. Communications

- The Glenwood-Lynwood Library received an award letter from the Secretary of State and State Librarian Jesse White, for the Per Capita grant in the amount of \$18,434.39, for fiscal year 2011.

10. Adjournment

MOVE TO ADJOURN AT 9:00 PM

Motion: Trustee Dixon Ayes: All
Second: Trustee Spencer Nays: None
Trustees Absent: Mays-Browne