

Board of Trustees
Glenwood-Lynwood Public Library District
Regular Meeting Minutes
February 12, 2008

1. Call to Order & Roll Call

President Mays-Browne called the meeting to order at 8:18 pm. Trustees present for the meeting were Bell, Dixon and Spencer. Marlow arrived at 8:30 pm. Trustee Uza was absent.

2. Recognition of Visitors

Katrina Harris, *New Assistant Director/Information Services Manager*
Norm Eallonardo, *Owners Representative (New Building Project)*

3. Approval/Adjustment of Agenda

The meeting was adjusted to add an 'Executive Session' to discuss criminal and employment matters. Motion not taken to amend agenda.

4. Visitor(s) and Comments on Agenda

None

5. Building Update

Norm Eallonardo presented an update regarding progress of new building [library] facility. He offered a photo montage of the building in its present state for trustee review.

6. Consent Agenda

Trustee Dixon moved to accept consent agenda, with minor changes in minutes, as presented. Seconded by Trustee Bell.

AYES: Bell, Dixon, Marlow, Spencer, Mays-Browne.

NAYES: None.

ABSENT: Uza.

7. Director's Report

In addition to her report in the board packet, Director Parker discussed the following:

Illinois Library Advocacy Day will be held April 10th in Springfield. Director Parker will not attend, but trustees interested in attending should notify her.

There are three (3) candidates for vacant Board positions. Candidates will begin interviews March 11th at 8:30pm. The Board meeting time will be pushed up to 7:30pm on this day to accommodate the interviews.

8. Communications

Thank you letter received from Melinda Morgan, library page, for the Christmas bonus money and that she enjoys working at the library.

9. New Business

A. Furniture Fixture and Equipment Package for new library building

Trustee Spencer Moved to accept the recommendation of architecture firm Burnidge Cassel Associates (BCA) for the FFE bid package. Bid Package #1 for Library Shelving, End Panels and Canopy Tops to *Al Treiber Associates* with the base bid amount of \$104,540.12. Bid Package #2 for Commercial Furniture to *Interiors for Business* with the base bid amount of \$240,677.30. Bid package #3 for Systems Furniture to *Landgrafs* with the base bid amount of \$11,190.46. All bid packages for a total of \$356,407.88. Seconded by Trustee Marlow.

- AYES: Bell, Dixon, Marlow, Spencer, Mays-Browne.
- NAYES: None.
- ABSENT: Uza.

10. Executive Session

Executive session began at 9:15 pm and ended at 9:30pm. Executive session held for the purpose of discussing criminal and employment matters.

11. Adjournment

Meeting adjourned by consensus at 9:35 pm.

President

Secretary