

**Board of Trustees
Glenwood-Lynwood Public Library District
Regular Meeting Minutes
April 8, 2008**

1. Call to Order & Roll Call

President Mays-Browne called the meeting to order at 8:18 pm. Trustees present were Mays-Brown, Bell, Marlow, Peters and Spencer. Trustees Dixon and Uza were absent.

2. Recognition of Visitors

- Norm Eallonardo, *Owners Representative*
- Katrina Harris, Assistant Director/Information Services Manager

3. Swear in New Board Member, Eric Peters

- Secretary, Michael Bell, swears in Eric Peters.

4. Approval/Adjustment of Agenda

Kathy amended original minutes to correct typo indicating 6/7/08 as the staff development date. The correct date should read 6/6/08.

- MOTION (SPENCER): MOVE TO ACCEPT AGENDA AS PRESENTED
- SECOND (BELL)
- AYES: MAYS-BROWNE, MARLOW, PETERS
- NAYES: NONE
- ABSENT: DIXON AND UZA

5. Visitor(s) and Comments on Agenda (None)

6. New Facility Update

Norm Eallonardo provides the update: Break in at the building over the weekend. All copper wire was stolen. Builders risk insurance will cover the theft. If resolved quickly, the incident will not impact the target completion date for the site. Lynwood Police Department has been asked to step up security.

- Issues 22 & 24 were funded. Available balance: \$27,287. On a dollar basis, 63% complete.
- A total of 33 issues have been logged. 27 have been closed. 6 issues are open and pending.
- Norm departs at 8:35p.m.

7. Consent Agenda

- Mays-Brown calls the question
 - MOTION (BELL): MOVE TO ACCEPT THE CONSENT AGENDA AS PRESENTED
 - SECOND (PETERS)
 - AYES: MAYS-BROWNE, MARLOW, SPENCER
 - NAYES: NONE
 - ABSENT: DIXON AND UZA

8. Director's Report

- Director Parker will be out of the office on medical leave, but will work from home post-surgery. May be out of commission for the first week.
- Someone will need to sign checks on Wednesdays 4/16, 4/30 besides Dennis Marlow. Michael Bell volunteered. A reminder call will be issued.
- Trustee dinner attendees will be Michael Bell and Dennis Marlow (at the time minutes were recorded)
Trustee workshop is put on with the Zone.
- Summer reading t-shirt orders need to be placed.

9. Communications (None)

10. New Business

A. Award Low Voltage cabling, Audiovisual and Security system contract.

- MOTION (BELL): MOVE TO AWARD THE LOW VOLTAGE CABLING, AUDIOVISUAL AND SECURITY SYSTEM TO COMPLETE CABLING SOLUTIONS FOR \$55,962.00.
- SECOND (SPENCER)
- AYES: MAYS-BROWNE, MARLOW, PETERS
- NAYES: NONE
- ABSENT: DIXON AND UZA

B. Ordinance 2008-02: .02 Building and Maintenance Levy (ACTION)

- MOTION (BELL): MOVE TO ACCEPT ORDINANCE 2008-02: THE .02 BUILDING AND MAINTENANCE LEVY FOR FISCAL YEAR 2008-2009.
- SECOND (PETERS)
- AYES: MAYS-BROWNE, MARLOW, SPENCER
- NAYES: NONE
- ABSENT: DIXON AND UZA

C. Close the library for Staff Development Day Friday June 6, 2008

- MOTION (BELL): MOVE TO CLOSE THE LIBRARY ON FRIDAY JUNE 6, 2008 SO THE STAFF CAN PARTICIPATE IN STAFF DEVELOPMENT TRAINING.
- SECOND (SPENCER)
- AYES: MAYS-BROWNE, MARLOW, PETERS
- NAYES: NONE
- ABSENT: DIXON AND UZA

11. Executive Session

Not needed.

12. Adjournment

Meeting adjourned at 9:34 pm.

- MOTION (BELL): MOVE TO ADJOURN MEETING
- SECOND (MAYS-BROWNE)
- AYES: MARLOW, PETERS, SPENCER
- NAYES: NONE
- ABSENT: DIXON AND UZA

President

Secretary