

GLENWOOD-LYNWOOD PUBLIC LIBRARY DISTRICT

BOARD OF TRUSTEES

Regular Meeting

17 March 2009

1. Call to Order & Roll Call-7:00 PM

Trustees Present: Dixon, Marlow, Spencer, Uza, Mays-Browne

Trustee Bell arrived at 7:05 PM, Trustee Peters arrived at 7:10 PM. Trustee Marlow departed at 8:35 PM

2. Recognition of visitors

Nathan Pasbrig- O'Neill and Gaspardo Accounting firm
Barb Harms and Judy Konieczka, Friends of the Library

3. Approval/adjustment of agenda

Add Friends of the Library-as agenda item 4B

Motion: Trustee Marlow Ayes: All

Second: Trustee Uza Nays: None

4. Visitors comments on agenda items

- A. Nathan Pasbrig from O'Neill and Gaspardo reviewed fiscal year 2008-2009 audit page by page with the trustees.
- B. Discussion of Friends coming to board meetings and fundraising activities

5. New Facility Update

Director Parker talked with Bechstein Wrecking regarding the completion of the demo of the old library. The dirt yards are not open yet, as the ground is still frozen. Hopefully the dirt will be available and the final grading and seeding of the property will be complete by the end of the month.

6. Consent Agenda (action for all)

- A. Approval of Minutes: 20 January 2009, 17 February 2009
- B. Treasurer's Report
- C. Bills Claimed List
- D. Construction Project Invoices

Move to accept consent agenda, removing the approval of the 20 January 2009 and 17 February 2009 Minutes until the April meeting, with adjustments

Motion : Trustee Dixon Ayes: All

Second: Trustee Peters Nays: None

7. Directors Report

- T-shirts for the first marketing event of the library will be ordered soon. If a board member would like to order an additional t-shirt it will be \$10

- On 3/3/09 Director Parker wire transferred \$200,000 from Heritage saving to Illinois Funds general checking, and on 3/13/09 wire transferred \$150,000 from Heritage savings to Illinois Funds debt services fund for June 09 bond payment.

8. Communications

- Thank you card for Director Parker from Karen Danczak-Lyons, 1st Deputy Commissioner at Chicago Public Library, for speaking at the her Dominican University class on library buildings

9. New Business

A. Heritage Bank Failure (DISCUSSION)

Discussion was made by the Trustees to not have more than 90% of all money in any one bank account, other than Illinois Funds. A policy for this will be written for April meeting

B. Procedure for Director/Board Communication (DISCUSSION)

Discussion was made by the Trustees that they would like to be contacted on anything that would impact the day to day operation of the library. The board meeting is the main form of communication to/from the library director. During the board meeting any discussions items that the trustees would like added to the next month's agenda will be told to Director Parker at the board meeting

C. Meeting Room Amendment Policy (ACTION)

MOVE TO AMEND THE MEETING ROOM POLICY TO INCLUDE THE USE OF THE ROOM AS ALTERED.

Motion: Trustee Bell Ayes: All
 Second: Trustee Uza Nays: None

D. Taping of Trustee Meetings Policy (ACTION)

MOVE TO APPROVE THE TAPING OF TRUSTEE MEETINGS POLICY AS PRESENTED/WITH CHANGES NOTED

Motion: Trustee Bell Ayes: All
 Second: Trustee Uza Nays: None

E. Grants (DISCUSSION)

- Trustees requested a monthly grant status report in their board packets

F. Close library on Monday July 13, 2009 for staff development day (ACTION)

MOVE TO CLOSE THE LIBRARY ON MONDAY JULY 13, 2009 FOR A STAFF DEVELOPMENT DAY.

Motion: Trustee Bell Ayes: All
 Second: Trustee Uza Nays: None

10. Old Business

A. Lynwood Police Department Adult Citizens Police Academy (ACTION)

MOVE TO ALLOW THE LYNWOOD POLICE DEPARTMENT TO HOLD ITS ADULT CITIZENS POLICE ACADEMY IN THE MEETING ROOM(S), WITH NO CHARGE, AT TIMES TO BE COORDINATED WITH THE LIBRARY DIRECTOR.

Motion: Trustee Spencer

Ayes: All

Second: Trustee Bell

Nays: None

B. Library Provide Services for Fees (DISCUSSION)

Tabled until April Meeting

G. Executive Session

“for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal for specific employees of the public body

Start 10:56 PM

End 11:37 PM

12. Adjournment

Adjournment by consensus at 11:37 PM