

# GLENWOOD-LYNWOOD PUBLIC LIBRARY DISTRICT

## BOARD OF TRUSTEES

Regular Meeting

21 April 2009

1. **Call to Order & Roll Call-7:00 PM**

Trustees Present: Dixon, Marlow, Spencer, Bell, Mays-Browne

Trustees Absent: Peters, Uza

2. **Recognition of visitors**

3. **Approval/adjustment of agenda**

4. **Visitors comments on agenda items**

5. **New Facility Update**

There were no new facility updates. At this time, the facility is just waiting for the rain to stop in order to caulk the roof. There is no water coming in at this time. Maggio did call to see if there were anymore leaks in the problem area. At the old building, the ground has been seeded and grass is growing. This will be monitored in case reseeding has to be done. Director Parker submitted a letter to Brookwood School District 167 asking for the library to be released from the land lease effective June 1, 2009. The letter will be presented at the Board of Education meeting to be held on May 11, 2009.

6. **Consent Agenda (action for all)**

A. Approval of Minutes: 20 January 2009, 17 February 2009, 17 March 2009.

- Director Parker will make corrections to the March minutes as discussed.

B. Treasurer's Report

C. Bills Claimed List

D. Construction Project Invoices

MOVE TO ACCEPT THE CONSENT AGENDA WITH CHANGES AND MODIFICATIONS.

Motion: Trustee Bell

Ayes: All

Second: Trustee Spencer

Nays: None

Absent: Peters, Uza

7. **Directors Report**

- Director Parker would like to have all tax revenues deposited directly into the Illinois Funds account in instead of the library's local bank. This will require more wire transfers from Illinois Funds to the local checking account to pay bills, but the library money is more protected and will earn more interest.
- The Laconic Trustee Dinner is on Friday May 15, 2009 at the Oak Brook Bath and Tennis Club.
- The Annual Zone 8&9 trustee workshop is being held at the library, Saturday June 27<sup>th</sup> 9 am-noon.
- A laptop is being added to the bookmobile for patrons to access the internet.

- The library will hold a joint walk-a-thon on October 3<sup>rd</sup> 2009 with Lansing Library to promote the 1 book 2 libraries book choice *3 Cups of Tea*.
- An article about the Glenwood/Lynwood Library was placed in the Digital Supplement of the American Libraries.

8. **Communications**

None

9. **New Business**

A. Policy to maintain funds up to 90% of FDIC insured in local bank (ACTION)

- Updates were made to the policy. The policy should now read: Having no more than \$200,000 in the local bank, which does not include Illinois Funds located in Springfield, Illinois.

**MOVE TO APPROVE POLICY AS AMENDED**

Motion: Trustee Bell                      Ayes: All  
 Second: Trustee Dixon                    Nays: None  
    Absent: Peters, Uza

B. Policy for Sale of any items by public, staff or board in public areas of library (ACTION)

**MOVE TO APPROVE POLICY AS PRESENTED**

Motion: Trustee Bell                      Ayes: All  
 Second: Trustee Spencer                   Nays: None  
    Absent: Peters, Uza

C. Ordinance 2009-01 General Obligation Bond Abatement Ordinance for 2008 (ACTION)

**MOVE TO APPROVE ORDINANCE 2009-01 GENERAL OBLIGATION BOND ABATEMENT ORDINANCE FOR 2008.**

Motion: Trustee Marlow                    Ayes: All  
 Second: Trustee Bell                        Nays: None  
    Absent: Peters, Uza

D. Ordinance 2009-02 .02 Building and Maintenance Levy (ACTION)

**MOVE TO APPROVE ORDINANCE 2009-02 .02 BUILDING AND MAINTENANCE LEVY**

Motion: Trustee Marlow                    Ayes: All  
 Second: Trustee Spencer                   Nays: None  
    Absent: Peters, Uza

E. Library consultant Kepner & Associates (ACTION)

**MOVE TO WORK WITH LIBRARY CONSULTANT KEPNER& ASSOCIATES FOR DIRECTOR EVALUATION**

Motion: Dies

F. Glenwood-Lynwood Strategic Plan Draft FY2009-2012 (DISCUSSION)

- Discuss each strategic goal, come back and throw in action verb.  
Add as Old Business agenda item for May board meeting

G. Approval of wire transfer of \$270,000 from MB Financial to Illinois Funds Illinois Funds Debt Service for debt obligation (ACTION).

**MOVE TO APPROVE WIRE TRANSFER OF \$270,000 FROM MB FINANCIAL TO ILLINOIS FUNDS DEBT SERVICE FOR PAYMENT OF THE GENERAL OBLIGATION BOND**

Motion: Trustee Bell

Ayes: All

Second: Trustee Dixon

Nays: None

Absent: Peters, Uza

**10. Old Business**

A. Library Provide Services for Fees (DISCUSSION)

- Look at library providing fee for services on a case by case basis.
- Need to know what services can be submitted to an attorney.
- Do we consider opening up library for businesses

**11. Executive Session**

Not needed

**12. Adjournment**

**Adjournment by consensus at 9:10 PM**