



Public Library District

BOARD OF TRUSTEES

Regular Meeting

15 April 2014

1. Call to Order & Roll Call-7:05 PM

Trustees Present: Dixon, Drayer, Mays-Browne, Tyler, Uza
Trustee Absent: Bell, Elmore

2. Recognition of visitors

None

3. Approval/adjustment of agenda

Motion: Trustee Drayer Ayes: All
Second: Trustee Dixon Nays: None

4. Visitors comments on agenda items

None

5. Consent Agenda (action for all)

A. Approval of Minutes: 18 February 2014 Regular Board Meeting Minutes

B. Treasurer's Report

C. Bills Claimed Lists

- February 2014 Bills Claimed List #2 in the amount of \$3,861.88
- March 2014 Bills Claimed in the amount of \$42,095.57
- April 2014 Bills Claimed in the amount of \$35,219.39
- Capital Project Invoices in the amount of \$35,804.08

MOVE TO ACCEPT THE CONSENT AGENDA, INCLUDING THE FEBRUARY 18, 2014 BOARD MEETING MINUTES, THE MARCH 2014 TREASURER'S REPORT, AND ALL BILLS CLAIMED LISTS FOR FEBRUARY, MARCH AND APRIL 2014 IN THE AMOUNT OF \$81,176.84 AND CAPITAL PROJECT INVOICES IN THE AMOUNT OF \$35,804.08.

Motion: Trustee Tyler Ayes: All
Second: Trustee Dixon Nays: None

6. New Business

- A. Transfer of \$250,000 from Illinois Funds to First National Bank to pay bills and payroll

MOVE TO APPROVE THE WIRE TRANSFER OF \$250,000 FROM THE ILLINOIS FUNDS GENERAL ACCOUNT TO FIRST NATIONAL BANK IN LYNWOOD.

Motion: Trustee Drayer Ayes: All
Second: Trustee Tyler Nays: None

- B. Close Library on Friday August 8, 2014 for Staff Development Day

MOVE TO CLOSE THE LIBRARY FRIDAY AUGUST 8, 2014 FOR A STAFF DEVELOPMENT DAY

Motion: Trustee Drayer Ayes: All
Second: Trustee Dixon Nays: None

- C. Project to Digitize all Library documents in the amount \$13,020 – EXHIBIT 1

MOVE TO APPROVE THE DIGITIZATION PROJECT IN THE AMOUNT OF \$13,020 WHICH INCLUDES THE PURCHASE OF THE DATABASE, SCANNER AND SALARY FOR SUMMER INTERN(S)

Motion: Trustee Tyler Ayes: All
Second: Trustee Drayer Nays: None

- D. Re-upholster 49 green fabric study table chairs

MOVE TO APPROVE RE-UPHOSTERING THE 49 GREEN FABRIC CHAIRS IN THE AMOUNT OF \$6,125.00

Motion: Trustee Dixon Ayes: All
Second: Trustee Drayer Nays: None

- E. Business Office Manager salary range \$21.54-\$32.31

MOVE TO APPROVE THE SALARY RANGE OF THE BUSINESS OFFICE MANAGER FROM \$21.54-\$32.31 EFFECTIVE NEXT PAYROLL.

Motion: Trustee Dixon Ayes: All
Second: Trustee Drayer Nays: None

7. Old Business

None

8. Director's Report

- The annual ATLAS Trustee workshop is on May 3rd at the New Lenox Library. Director Parker needs to know which trustees will be in attendance.
- Trustee Angela Dixon volunteered to attend a webinar on the Edge Initiative.

9. Communication

None

10. Adjournment

MOVE TO ADJOURN AT 7:55 PM

Consensus